

Paramount Unified School District



15110 California Avenue, Paramount, California 90723-4378
(562) 602-6000 Fax (562) 602-8111

BOARD OF EDUCATION

VIVIAN HANSEN

President

SONYA CUELLAR

Vice President

ALICIA ANDERSON

Member

LINDA GARCIA

Member

TONY PEÑA

Member

RUTH PÉREZ

District Superintendent

STATUTORY MEETING OF BOARD OF EDUCATION

MINUTES

December 11, 2017

The meeting was called to order at 6:01 p.m. by President Linda Garcia in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Pledge of Allegiance	Chris Stamm, Director-Student Nutrition Services led the Pledge of Allegiance.	
Roll Call	Trustee Linda Garcia Trustee Vivian Hansen Trustee Alicia Anderson	Trustee Sonya Cuellar Trustee Tony Peña
Administrators Present	Ruth Pérez, Superintendent Ruben Frutos, Assistant Superintendent-Business Services Myrna Morales, Assistant Superintendent-Human Resources Ryan Smith, Assistant Superintendent-Secondary Educational Services Deborah Stark, Assistant Superintendent-Educational Services David Daley, Director-Special Educations Cindy DiPaola, Director-Maintenance & Operations Greg Francois, Director-Secondary Education Renee Jeffrey, Director--K-5 School Support & Innovative Programs Scott Law, Director-Facilities-Projects Margarita Rodriguez, Director-Research, Assessment & Student Info. Manuel San Miguel, Director-Student Services Beatriz Spelker-Levi, Director-Personnel Chris Stamm, Director, Student Nutrition Services Patricia Tu, Director-Fiscal Services Elida Garcia, Program Director-Early Childhood Education Yolanda Calderon, Assistant Director-Fiscal Services Kelly Anderson, Principal-Jackson School Theresa Diaz, Principal-Collins School Margie Domino, Principal-Roosevelt School Topekia Jones, Principal-Lincoln School Morrie Kosareff, Principal-Buena Vista High School Kevin Longworth, Principal-Paramount Park Middle School Hilda Mapp, Principal-Los Cerritos School	

Michael Naruko, Principal-Gaines School
 Lisa Nunley-Macon, Principal-Hollydale School
 Keith Nuthall, Principal-Odyssey STEM Academy
 Mike Ono, Principal-Paramount High School
 Darren Platt, Principal-Keppel School
 Linh Roberts, Principal-Mokler School
 Yvonne Rodriguez, Principal-Paramount Adult School
 Sue Saikaly, Principal-Zamboni Middle School
 Elizabeth Salcido, Principal-Paramount High School-West
 Connie Toscano, Principal-Wirtz School
 Kelly Williams, Principal-Jefferson School
 Jill Hammond, Assistant Principal-Alondra Middle School
 Alicia Megofna, Assistant Principal-Paramount High School-West

BOARD ORGANIZATION

- | | |
|---|--|
| Election of Officers –
President
1.1 | Trustee Cuellar nominated Trustee Vivian Hansen for President and Trustee Anderson seconded the nomination. There were no other nominations. Trustee Hansen was elected President by a vote of 5-0.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña |
| Vice President/Clerk
1.2 | Trustee Anderson nominated Trustee Sonya Cuellar for Vice President/Clerk, and Trustee Peña seconded the nomination. There were no other nominations. Trustee Cuellar was elected Vice President/Clerk by a vote of 5-0.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña |
| Secretary to the Board
1.3 | Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to designate the Superintendent of Schools, Ruth Pérez, as Secretary to the Board of Education in accordance with Education Code Section 35025.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña |
| Representative to Elect
County Committee on
School District Organization
1.4 | Trustee Hansen nominated Trustee Tony Peña as the District’s representative to elect members of the County Committee on School District Organization in accordance with Education Code Section 35023, and Trustee Cuellar seconded the nomination. There were no other nominations. Trustee Peña was elected by a vote of 5-0.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña |
| Representative to Los
Angeles County School
Trustees Association
1.5 | Trustee Cuellar nominated Trustee Linda Garcia as the District’s representative to the Los Angeles County School Trustees Association, and Trustee Anderson seconded the nomination. There were no other nominations. Trustee Garcia was elected by a vote of 5-0.

Ayes: 5 – Trustees Anderson, Garcia, Hansen, Peña |
| Establish Board Meetings –
Day, Time, and Place | Trustee Anderson moved, Trustee Hansen seconded and the motion carried 5-0 to establish Board of Education meetings for the 2017 |

1.6

calendar year.

Ayes: 5 – Trustees Anderson, Garcia, Hansen, Peña

Approve Agenda
December 11, 2017
1.7

Trustee Anderson moved, Trustee Peña seconded and the motion carried 5-0 to approve the December 11, 2017 agenda.

Ayes: 5 – Trustees Anderson, Garcia, Hansen, Peña

Regular Meeting Minutes
November 13, 2017
1.8

Trustee Hansen moved, Trustee Peña seconded and the motion carried 5-0 to approve the minutes of the Regular Meeting held on November 13, 2017.

Ayes: 5 – Trustees Anderson, Cuellar Garcia, Hansen, Peña

Superintendent Dr. Pérez and Board of Education members recognized and thanked outgoing President Linda Garcia for her service to the Board of Education and to Paramount Unified School District, and presented her with a clock. Trustee Garcia was also recognized by Peggy Lemons, Mayor-City Of Paramount, Luz Castro field representative to Congresswoman Lucille Roybal-Allard and Jonathan Flores representative to Senator Ricardo Lara. A certificate was also provided on behalf of Supervisor Janice Hahn.

Meeting Break Celebration

The Board of Education recessed the regular meeting at 6:36 p.m. and staff and guests celebrated the election of the new 2018 officers.

The Paramount High School Choir, under the direction of Lynne Cuneo provided an entertaining musical tribute to the holidays.

The regular meeting reconvened at 7:02 p.m.

REGULAR MEETING OF BOARD OF EDUCATION

REPORTS

Superintendent's Report

Recognition – Board President Vivian Hansen – 30th Year

Board of Education member and Superintendent recognized Board President Vivian Hansen commemorating her 30th year as a Board member. In addition, President Hansen received recognition by the District's cabinet members, City of Paramount Mayor Peggy Lemons, Luz Castro representative to Congresswoman Lucille Royball-Allard, Jonathon Flores representative to Senator Ricardo Lara, former California State Superintendent Jack O'Connell, K-12 Principals and Delores Stephens retired administrator.

The Paramount Unified School District community wish to thank Board President Hansen for her continuous dedication and commitment to the education of all District students.

Superintendent Dr. Pérez highlighted a variety of items:

- Superintendent Dr. Pérez thanked the schools throughout the District

- who are giving back to the families in need.
- She shared that Hollydale School and Paramount Park Middle School received visits by Schools To Watch and hopes to receive positive news.
- Dr. Pérez shared that the College Board has announced that Paramount High School has been named an AP Honor Roll school. Only 34 high schools were selected in California and PHS was one.

Student Board
Representatives

Angel Macias- Paramount High School, Isis Moreno -Paramount High School-West, Joseph Bender-Buena Vista High School and Enrique Marquez-Paramount Adult School reported on school academic, athletic and extra-curricular activities.

Employee Representative
Reports

TAP president April O'Connor congratulated President Hansen on her 30th year as a Board member and also thanked outgoing President Linda Garcia for all that has been accomplished during her term as President.

She shared that everyone is very frustrated, teachers work so hard in this District and students are their priority. So much is on teachers plates and it is very frustrating. Teachers cannot be proficient and be ready for their students if things are not cohesive and they are prepared. K-5 teachers don't want to be out for staff development because they have to plan two hours of lesson plans. Teachers are trying to be role models for students, but its' been difficult. Teachers are concerned about safety. Things continue to be placed on their plates, nothing has been removed. They received SDC passing rates, but are D's passing?

The association has demanded to bargain on the new high school and have received no response. The request to talk about K-5 planning time gets shot down every time it comes to the table. She added that it is very frustrating to see money being placed outside of the classroom and going to new administrative positions.

Board Members' Reports

Trustee Anderson wished everyone Happy Holidays. She attended the the CSBA Annual Education Conference, the Annual Breakfast with Santa, she rode the Santa train, she attended the CIF Varsity football game vs. Moorpark. She congratulated PTA for a great workshop they hosted.

Trustee Cuellar wished everyone Happy Holidays. She attended the annual CSBA conference and congratulated Collins School for their Golden Bell Award.

Trustee Garcia wished everyone Happy Holidays. She attended the CSBA Annual Education Conference, the CIF Varsity Football game vs. Moorpark, the City's Tree Lighting event, the Chamber's Christmas party, and Lincoln School's Holiday celebration.

Trustee Hansen wished everyone Happy Holidays. She attended the CSBA Annual Education Conference, Co-Ed teaching meeting and Zamboni Middle School's holiday concert.

Trustee Peña wished everyone Happy Holidays. He attended the Annual CSBA Education conference, he helped with the Santa train, attended the City's Annual Tree lighting, Breakfast with Santa, the STAR principal's luncheon, the Senior Thanksgiving luncheon, and the CIF Varsity Football game vs. Moorpark.

Sexual Health Education

Kelly Morales, Facilitator of Instructional Improvement provided the Board with an update on sexual health education. She provided information on health requirements provided in spring 2017, an update on the plan for implementing new sexual health curriculum that aligns to the California Healthy Youth Act, AB 329 in grade 7 which requires that school districts offer a comprehensive sexual health educational program to all students in grades 7-12, once in middle school and once in high school and she outlined the plan to provide growth and development lessons in grade 5.

A full version of the presentation is available on the District's website

First Interim Report

Mr. Ruben Frutos, Assistant Superintendent-Business Services and Patricia Tu, Director-Fiscal Services provided the Board with 2017-18 First Interim Report information in which the approval of the First Interim with a positive certification will follow later in the meeting.

A full version of the presentation is available on the District's website

BOARD MEETING CALENDAR

There were no other changes to the calendar.

HEARING SECTION

During the hearing section the following speakers addressed the Board: Shelly Letteer, teacher at PHS shared she has been teaching for 16 years and nine of those at PHS. She is in attendance to share her concern about safety in particular the last couple of weeks as two students she says were physically assaulted one also was sexually harassed. She added that the victims feel like they are not being supported. The perpetrators are not being disciplined as they should. There is behavior aggression students vs. teachers. Students are sent up to the office on referrals and students are returned to class the same day. Students with multiple tardies and absences receive no consequences. The problems are not being addressed and they go unreported. She asks that in-house room be revisited.

Annmarie Tran, teacher at PHS for 18 years and loves every day of it she is also the TAP Vice President. She is sharing her concern regarding technology issues and all the changes. She has not been able to keep up with all the changes in technology. They have gone from OARS to Illuminate to Synergy and SchoolLoop to Schoology. There have been many changes, and staff haven't been properly trained to be efficient enough. Trainings are offered during the summer, and teachers are at conferences or on vacation with family. She added that senior students are forced to take six periods and asks why as they don't need it if they have fulfilled their requirements for graduation or UC requirement. This

becomes a discipline issue in the classroom and for teachers as well. There is a scheduling issue for seniors. She has asked for support but none have been given.

Rocio Lopez, Math teacher at PHS for 17 years and also a PHS alumni is in attendance to share her concern on the opportunity for students to repeat classes being eliminated. If students fails a class at semester, they were given the opportunity to make it up next semester, now that is no longer the case. She is afraid that if a student is struggling, we are setting them up for failure and students become frustrated. She along with Ms. Tran also do tutoring after school as intervention but that is not enough support for students. She asks that the termination of repeating a class be revisited.

Gerald Cerda, community member congratulated President Hansen on her 30 years as a Board member and added that it is nice to see the involvement with from Congress, Senate, Board of Supervisors and City Officials. He shared that he has requested information from departments but has been told that it needs to go through the Superintendent's Office. He asked if this process just with him or is it for all. He submitted a California Public Records request and it has gone unanswered. He would like to know if actual water testing can be done at all campuses as he feels it would be more accurate and not go by the city report. Mr. Cerda also asked for the District purchase filters for air purification to protect the children and staff from the Chromium 6. He also asked how much money was collected for the Luna Family.

CONSENT ITEMS

0.9

Trustee Anderson moved, Trustee Garcia seconded and the motion carried 5-0 to approve the Consent Items.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Human Resources

Personnel Report
17-08
2.9

Accept Personnel Report 17-08, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2017-18 State Budget Act and related legislation.

Educational Services

Consultant and Contract
Services
3.9

Approve the consultant and contract services request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Contract with California
State University, Long
Beach and the
Mathematics, Engineering,
and Science Achievement
Program
3.9

Ratify the contract with California State University, Long Beach for the MESA Program during the 2017-18 school year.

Overnight and/or Out-of-County Study Trips
3.9

Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

Business Services

Purchase Order Report 17-08
4.9

Approve Purchase Order Report 17-08 as submitted, authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of November 2017
4.9

Approve warrants for all funds through November with a total of \$15,232,606.16.

Consultant Services
4.9

Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services, and authorize the Superintendent or designee to execute all necessary documents.

Donations
4.9

Accept donations as presented on behalf of the District of any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

Agreement for Special Services with Atkinson, Andelson, Loya, Ruud & Romo
4.9

Approve the Agreement for Special Services with Atkinson, Andelson, Loya, Ruud & Romo for the period September 1, 2017 through August 31, 2018 and authorize the Superintendent or designee to execute all necessary documents.

ACTION ITEMS

General Services

Nominations for CSBA Delegate Assembly – Region 24

There were no nominations and no action was taken.

Human Resources

Establishment of a Job Description for Coordinator of Instructional Technology, and Establishment of, and Employment Authorization for, One Full-Time Coordinator of Instructional Technology
2.10

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the job description of Coordinator of Instructional Technology, and establishment of, and employment authorization for, one full-time Coordinator of Instructional Technology.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Establishment of Noon Duty Aides as part of Classified Service
2.11

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to Approve the establishment of Noon Duty Aides being added to the Classified Service effective January 1, 2018.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Dietetic Internship
Agreement with Utah State
University
2.12

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to approve the agreement with Utah State University for participation in community nutrition learning experiences for Dietetic Interns.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Educational Services

New Board Policy 6142.94
– History-Social Science
Instruction
3.13

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to accept for second reading and adopt new Board Policy 6142.94 – History-Social Science Instruction to reflect information and requirements in the California History-Social Science Framework.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Revised Board Policy 6141
– Curriculum Development
and Evaluation
3.14

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 5-0 to accept for second reading and adopt proposed revised Board Policy 6141 – Curriculum Development and Evaluation which reflects current requirements and District processes related to textbooks and curriculum.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Richard Furbush, Inc.
Consultant
3.15

Trustee Peña moved, Trustee Anderson seconded, and the motion carried 5-0 to approve *Richard Furbush, Inc.* consultant to provide an Independent Educational Evaluation for a student.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

DirectEd Educational
Services Consultant
3.16

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve DirectEd Educational Services consultant to provide an Independent Educational Evaluation for a student.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Attorney Fees and
Settlement Agreement for a
Special Education Student
3.17

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to approve and authorize payment for attorney fees and settlement agreement for a special education student.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Attorney Fees and
Settlement Agreement for a
Special Education Student
3.18

Trustee Garcia moved, Trustee Peña seconded, and the motion carried 5-0 to approve and authorize payment for attorney fees and resolution agreement for a special education student.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Parent Engagement
Academy Agreement

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the Parent Engagement Academy agreement to

- 3.19 provide the FACTOR program at both Paramount High School and Paramount High School West Campus.
Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña
- Teacher Development Group Agreement
3.20 Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the Teacher Development Group agreement to provide a 4-day mathematics professional development series, and two 3-day Studio sessions with Paramount Unified School District Secondary School principals, mathematics coaches and teachers.
Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña
- Academic Cap & Gown
3.21 Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to approve quote from Academic Cap & Gown for the purchase of cap and gowns for Paramount Unified School District's graduates.
Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña
- New Physical Education Elective Course: Racquet Sports
3.22 Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to approve the adoption of the Racquet Sports course and the purchase of related equipment.
Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña
- New Physical Education Elective Course: Aerobics
3.23 Trustee Garcia moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the adoption of the Aerobics course and the purchase of related equipment.
Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña
- Honors Designation for Select PLTW Courses at Paramount High School
3.24 Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to approve the select PLTW courses with Honor's designation.
Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña
- Memorandum of Understanding with Cerritos College for Site-bridging College Liaison
3.25 Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the Memorandum of Understanding with Cerritos College to provide a College Site-bridging College Liaison at Buena Vista High School and Paramount High School for the 2018-19 school year.
Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña
- Articulation Agreement for CTE Health Career Academy Exploration Course with Cerritos College
3.26 Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to approve Authorize the Credit by Examination Articulation Agreement Health Career Academy Exploration course at Paramount High School.
Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Business Services

<p>First Interim Report 2017-18 4.27</p>	<p>Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to approve the First Interim Report with a positive certification.</p> <p>Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña</p>
<p>2017-18 Budget Adjustments as of First Interim 4.28</p>	<p>Trustee Anderson moved, Trustee Garcia seconded and the motion carried 5-0 to approve the 2017-18 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund and Measure I Fund.</p> <p>Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña</p>
<p>Authorization to Re-Bid Network Cabling, Authorization for Audio Visual Installations and Building Supplies, Window Purchase and Field Service Contract Increases 4.29</p>	<p>Trustee Cuellar moved, Trustee Anderson seconded and the motion to carried 5-0 authorize the increase of field service contract for carpentry; roofing; heating, ventilation and air-conditioning (HVAC); and electrical services. Authorize the Superintendent or designee to execute all necessary documents. Authorize staff to prepare bid specifications for audio/visual installations and building supplies, window purchases and network cabling. Authorize the Superintendent or designee to advertise, review, award, and execute all necessary documents to the lowest responsive and responsible bidder(s).</p> <p>Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña</p>
<p>Notice of Completion – Field Service Contract 4.30</p>	<p>Trustee Cuellar moved, Trustee Anderson seconded and the motion to carried 5-0 to accept as completed the Field Service Contract for resurfacing, sealing, and re-striping of the parking lot at Hollydale, and authorize the Superintendent or designee to file the Notice of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.</p> <p>Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña</p>
<p>Resolutions 17-15 through 17-24, Signature Authorizations 4.31</p>	<p>Trustee Anderson moved, Trustee Peña seconded and the motion to carried 5-0 to adopt Resolutions 17-15 through 17-24, Signature Authorizations through December 10, 2018.</p> <p>Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña</p>
<p>Revised Board Policy 3515 – <u>Safety</u> 4.32</p>	<p>Trustee Garcia moved, Trustee Peña seconded and the motion to carried 5-0 to accept for second reading and adopt proposed revised Board Policy 3515 – <u>Safety</u> for first reading, which reflects changes to state and federal laws and regulations.</p> <p>Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña</p>
<p>Reissuance of Warrant After Expiration of the Valid Period 4.33</p>	<p>Trustee Cuellar moved, Trustee Anderson seconded and the motion to carried 5-0 to approve the reissuance of the warrant after expiration of the valid period.</p> <p>Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña</p>
<p>Approval of Online Software</p>	<p>Trustee Peña moved, Trustee Cuellar seconded and the motion to carried</p>

Services Agreement with BenTek, Inc., and Option to Approve an Affordable Care Act Service Agreement
4.34

5-0 to approve the online software services agreement with BenTek, Inc., and an Option to Approve an Affordable Care Act Service Agreement. Authorize the Superintendent or designee to execute all necessary documents.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

California Public Utilities Commission - Application for Solar Rates Grandfathering Eligibility
4.35

Trustee Peña moved, Trustee Anderson seconded and the motion to carried 5-0 to approve to submit the application documents for interconnection for solar services to benefit from the grandfathering eligibility window and to finalize, sign and complete all necessary documents.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

ANNOUNCEMENTS

President Hansen reported that the next Regular Meeting would be January 8, 2018, at 6:00 p.m. – Boardroom of the District Office.

CLOSED SESSION

The Board adjourned to Closed Session at 8:54 p.m. to discuss conference with legal counsel-anticipated litigation, conference with labor negotiator, public employee performance/evaluation, public employee discipline/dismissal/release, and student discipline.

OPEN SESSION

The Board reconvened to Regular Session at 10:05 p.m. President Hansen reported that the Board had discussed conference with labor negotiator, public employee performance/evaluation (principals), student discipline and governance team items.

The following action was taken in Closed Session:

Student Discipline Student E-3
3.36

Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to expel student E-3 for the 2017-18 school year.

Ayes: 5 – Trustees Anderson, Garcia, Hansen, Peña

ADJOURNMENT

Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to adjourn the Statutory Meeting of the Board of Education held on December 11, 2017, at 10:42 p.m.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Ruth Pérez, Secretary
To the Board of Education

President

Vice President/Clerk

12-11-17

Paramount Unified School District



15110 California Avenue, Paramount, California 90723-4378
(562) 602-6000 Fax (562) 602-8111

BOARD OF EDUCATION

VIVIAN HANSEN
President
SONYA CUELLAR
Vice President
ALICIA ANDERSON
Member
LINDA GARCIA
Member
TONY PEÑA
Member
RUTH PÉREZ
District Superintendent

FACILITIES CORPORATION OF PARAMOUNT UNIFIED SCHOOL DISTRICT

MINUTES

December 11, 2017

The meeting was called to order at 10:43 p.m. by President Vivian Hansen in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Roll Call

Trustee Vivian Hansen
Trustee Sonya Cuellar
Trustee Alicia Anderson

Trustee Linda Garcia
Trustee Tony Peña

Approve Agenda
December 11, 2017
1.27

Trustee Peña moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the Facilities Corporation meeting agenda of December 11, 2017.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Administrators Present

Ruth Pérez, Assistant Secretary

ACTION ITEMS

General Services

Confirmation of Officers
1.28

Trustee Anderson moved, Trustee Cuellar seconded and the motion carried 5-0 to confirm the officers and members of the Facilities Corporation and authorize Ruth Pérez and Ruben Frutos to serve in the capacity of Assistant Secretary and Treasurer respectively.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

ADJOURNMENT

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to adjourn the Facilities Corporation meeting of the Paramount Unified School District held on December 11, 2017, at 10:44 p.m.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Ruth Pérez, Assistant Secretary
To the Board of Education

President

Vice President/Clerk

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: January 8, 2018
SUBJECT: Personnel Report 17-09

BACKGROUND INFORMATION:

Following is Personnel Report 17-09, which reports details of personnel assignments, employment and terminations.

POLICY/ISSUE:

Board Policy 4110 – Permanent Personnel – Certificated
Board Policy 4111 – Recruitment & Selection – Certificated
Board Policy 4210 – Permanent Personnel – Classified
Board Policy 4211 – Recruitment & Selection – Classified

FISCAL IMPACT:

As indicated in the following personnel report.

STAFF RECOMMENDATION:

Accept Personnel Report 17-09 as submitted. The report includes details, assignments, terminations and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2017-18 State Budget Act and related legislation.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources
Beatriz Spelker-Levi, Director of Personnel – Human Resources

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

CONSENT ITEM: 2.1-C

**PERSONNEL REPORT 17-09
JANUARY 8, 2018
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>EMPLOYMENT</u>						
*Dominguez, Kristine	Substitute Teacher on-call, as needed	District		<u>DAILY</u> \$150 General Fund	12-12-17	
*Garcia, Raquel					01-08-18	
Gilreath, Pamela					01-15-18	
Scalas, Carmelina					01-15-18	
*Traver, Debara					11-13-17	
*Ulloa, Hilda				01-08-18		
<u>ADDITIONAL ASSIGNMENTS</u>						
*Cervantes, Fernando	Home/Hospital Teacher	Special Education		\$38.00 Special Education	11-06-17	
*Silva, Sofia	GATE** Super Saturday NTE 5 hrs.	Gaines		\$38.00 Title I	12-09-17	
*Angulo, Daniel	Before/After School Tutoring/Intervention NTE 250 hrs.	Hollydale		\$38.00 LCAP***	01-08-18	06-07-18
*Aparicio, Michelle						
*Bakkers, Christine						
*Besler, Denise						
*Bradley, Tawny						
*Carrillo, Elaine						
*Chipman, Ashley						
*Cuneo, Mark						
*Dary, Debra						
*Diaz, Vicente						
*Eakle, Casandra						
*Edwards, Rosa						
*Espinoza, Imelda						
*Forsythe, Kimberly						
*Genchi, Selest						
*Gomez, Jennifer						
*Hatch, Carrie						
*Holguin, Christopher						
*Hong, Michelle						
*Jimenez, Jeane						

*Ratification

**Gifted and Talented Education

***Local Control Accountability Plan

**PERSONNEL REPORT 17-09
JANUARY 8, 2018
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ADDITIONAL ASSIGNMENTS</u>				<u>HOURLY</u>		
*Kanz, Charla	Before/After School Tutoring/Intervention NTE 250 hrs.	Hollydale		\$38.00	01-08-18	06-07-18
*Koch, Jason			LCAP**			
*Ledezma, Alicia						
*Lenox, Janel						
*Lopez, Maria E.						
*Lujan-Gonzalez, Mercedes						
*Marin, Jesus						
*Mayorga, Griselda						
*McCullough, Jerome						
*Miller, Ane						
*Montemayor, Sandy						
*Moor, Susan						
*Moore, Jessica						
*Naranjo, Benedicta						
*Navarro, Candice						
*Nekomoto, Amber						
*O'Donnell, Michael						
*Olmos, Crystal						
*Pajaro, Amy						
*Plascencia, Monica						
*Rivera, Jenara						
*Saenz-Torres, Gisela						
*Sanchez-Ferrell, Belinda						
*Spurling, Trenise						
*Strader, Marisol						
*Valdivia, Samantha						
*Van de Velde, Dale						
*Van-Remortel, Gerber, Sandra						
*Wulkowicz, James						
*Yu, Grace						
*Zamora, Disnarda						

*Ratification

**Local Control Accountability Plan

**PERSONNEL REPORT 17-09
JANUARY 8, 2018
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ADDITIONAL ASSIGNMENTS</u>						
<u>continued</u>						
*Anderson, Katherine *Farrell, Kathleen *Goforth, Kimberly *Gonzalez, Patricia I. *Hudson, Lovie *Ribitizki, Stephanie *VanEede, Heather	Saturday School NTE 50 hrs. each	Jackson		<u>HOURLY</u> \$38.00 LCAP**	10-02-17	06-04-18
*Ramos, Claudia	GATE*** Super Saturday NTE 6 hrs.	Jefferson		\$38.00 LCAP	12-09-17	
*Fishing, Jeffrey *Munoz, Gilbert	After School Intervention NTE 24 hrs.	Keppel		\$38.00 LCAP	11-13-17	12-15-17
*Consalvo, Nelline *Taylor, Joyce	GATE NTE 40 hrs. each	Lincoln		\$38.00 Title I	11-13-17	06-07-18
*Galvan, Laura	Externship/Internship NTE 6 hrs.	Paramount High-Senior		\$47.16 LCAP	10-24-17	06-15-18
*Alcala Jacobo, Patricia *Fierro-Garcia, Krystal *Lindshield, Erik *McDonald, Kelsey *Martinez, Anna	College Application Workshops NTE 12 hrs.	Paramount High-Senior		\$38.00 Title I	11-13-17	11-16-17
Alexis, Stephanie Rodriguez, Rene	Robotics Competition NTE 15 hrs. each	Paramount Park		\$38.00 Title I	02-01-18	

*Ratification

**Local Control Accountability Plan

***Gifted and Talented Education

**PERSONNEL REPORT 17-09
JANUARY 8, 2018
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ADDITIONAL ASSIGNMENTS</u>						
<u>continued</u>						
*Arroyo, Janeth	Back to School Night NTE 2 hrs.	Paramount Park		<u>HOURLY</u> \$38.00 EIA/LEP**	09-14-17	
*Hamilton, Joe	Small Group Support NTE 75 hrs.	Paramount Park		\$38.00 Title I	11-15-17	06-01-18
<u>EXTRA PERIOD ASSIGNMENT</u>						
*Zelaya, Erik	Plane Geometry	Paramount High-Senior		1/6 th Daily Rate General Fund	09-11-17	06-05-18
<u>STIPEND</u>						
*Bolds, Debra	Curriculum Specialist	Educational Services		\$4,484 Title I/Title II	07-01-17	06-30-18
*Katayama, Deanne	Curriculum Specialist	Educational Services		\$4,484 Title II	07-01-17	06-30-18
*Abarca, Daniel	Boys' Wrestling Varsity Head Coach	Paramount High-Senior		\$3,156 State Lottery Revenue	11-20-17	02-23-18
*Dominguez, Rachel	Waterpolo Varsity Head Coach	Paramount High-Senior		\$3,156 State Lottery Revenue	11-20-17	02-23-18
*Gwardys, Brandon	Girls' Basketball Varsity Head Coach	Paramount High-Senior		\$3,156 State Lottery Revenue	11-20-17	02-23-18
*Lopez, Luis	Girls' Basketball Varsity Head Coach	Paramount High-Senior		\$2,294 State Lottery Revenue	11-20-17	02-23-18
*Merickel, Taylor	Girls' Soccer	Paramount High-Senior		\$2,294 State Lottery Revenue	11-20-17	02-23-18

*Ratification

**Economic Impact Aid-Limited English Proficient

**PERSONNEL REPORT 17-09
 JANUARY 8, 2018
 CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
STIPEND <u>continued</u> *Ryan, Daniel	Boys' Basketball Varsity Head Coach	Paramount High-Senior		STIPEND \$3,156 State Lottery Revenue	11-20-17	02-23-18
*Villasenor, Rafael	Boys' Soccer Varsity Head Coach	Paramount High-Senior		\$3,156 State Lottery Revenue	11-20-17	02-23-18

*Ratification

**PERSONNEL REPORT 17-09
JANUARY 8, 2018
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Short Term						
<u>continued</u>						
*Moreno Rocio	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Special Education	112-I	Hourly \$15.47 Special Education	11-29-17	06-07-18
*Nieves, Jasmine					01-08-18	
*Osorio, Richard						
*Osuna, Daniel						
*Padilla Santiago, Kaira						
*Parra, Lydia						
*Perez, Daisy						
*Ramos, Alexander						
*Rathnayake, Sumudu						
*Raygoza, Emma						
*Romo Munoz, Oscar					11-28-17	
*Salinas, Graciela					01-08-18	
*Sanchez, Etati					11-29-17	
*Serrano-Rocha, Yvette					01-08-18	
*Trejo, Stephanie						
*Violago, Kathryn						
*Zamorano, Patricia						
*Gastelum Nia	Instructional Assistant – SE/SH NTE 3 hrs. per day each	Special Education	115-I	\$16.67 Special Education	01-08-18	06-07-18
*Greenhouse, Desiree						
*Hernandez, Michelle						
*Lozada, Jeremiah					11-27-17	
*Padilla, Jocelyn					01-08-18	
*Reyes, Blanca						
*Rivera, Andrea						
*Santillan, Stephanie	12-12-17					
*Noriega, Michelle	Instructional Tutor/ Mentor NTE 27.5 hrs. per day each	Student Services	111-I	\$15.10 Foster Youth	01-08-18	06-07-18
*Ojeda, Katherine						
*Rawles-Flora, Cynthia						
*Rubio, Christian						
*Trujillo, Erika						
*Castanon, Denise	Instructional Assistant – SE/SH NTE 3 hrs. per day each	Alondra	115-I	\$16.67 Special Education	01-08-18	06-07-18
*Diaz, Alejandra						
*Orozco, Edwin						
*Segovia-Angulo, Wendy						
*Tovar, Samantha						
*Valencia, Paloma						
*Vizcarra, Daniel						

* Ratification

**PERSONNEL REPORT 17-09
JANUARY 8, 2018
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Short Term <u>continued</u>				Hourly		
*Holdridge, Debra	Counseling Assistant NTE 5.5 hrs. per day	Alondra	123-I	\$20.30 LCAP	12-04-17	06-08-18
*Llamas, Roxana *Olague, Gisell	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Alondra	112-I	\$15.47 Special Education	01-08-18	06-07-18
*Garcia, Raquel *Gomez, Rose *Perez, Yesenia *Rodriguez, Noemi	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Buena Vista	112-I	\$15.47 Special Education	01-08-18 11-29-17 01-08-18	06-07-18
*Palomo, Gisele	Instructional Assistant – SE/SH NTE 3 hrs. per day	Buena Vista	115-I	\$16.67 Special Education	01-08-18	06-07-18
*Aeri, Mehak *Covarrubias, Angelica *Estrada, Yenis *Gonzalez, Carlos *Hernandez Gonzalez, Ana *Luna, Irene *Moreno, Brenda *Munoz, Katherine *Rangel, Anita *Sanchez, Daniela *Valenzuela, Diana *Vega, Belen	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Collins	112-I	\$15.47 Special Education	01-08-18	06-07-18
*Alarcon, Stephanie *Gomez, Stephanie	Instructional Assistant NTE 3 hrs. per day each	Collins	111-I	\$15.10 Title I	01-08-18	06-07-18
*Bonilla, Magali *Carrera Cruz, Michelle *Coleman, Ronald *Delangel, Daniel *Flores, Justin	Instructional Assistant – SE/SH NTE 3 hrs. per day each	Community Day School	115-I	\$16.67 Special Education	01-08-18	06-07-18

* Ratification

**PERSONNEL REPORT 17-09
JANUARY 8, 2018
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Short Term <u>continued</u>				Hourly		
*Jimenez, Heather *Martinez, Sandra *Morales, Osvaldo	Instructional Assistant – SE/SH NTE 3 hrs. per day each	Community Day School	115-I	\$16.67 Special Education	01-08-18	06-07-18
*De La Paz, Monica	Instructional Assistant – SE/SH NTE 3 hrs. per day	Gaines	115-I	\$16.67 Special Education	01-08-18	06-07-18
*Zepeda, Kimberly	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Gaines	112-I	\$15.47 Special Education	01-08-18	06-07-18
*Martinez, Sarai *Tiscareno, Maria	Instructional Assistant – ECE NTE 3.5 hrs. per day each	Gaines ECE	111-I	\$15.10 ECE**	12-05-17	06-07-18
*Ayala-Flores, Imelda *Barajas, Beatriz *Bedolla, Teresa *Cano, Jesus *Carranza, Guadalupe *Castro, Beatriz *Cortez Zavala, Esmerelda *Figueroa, Anilia *Herrera, Ashley *Herrera, Kimberly *Lopez, Rosa *Mendoza Quintero, Sylvia *Munoz, Erika *Padilla, Wendy *Ruiz, Elizabeth *Ruiz, Joycelyn *Sustaita, Maribel *Trinidad, Ada *Williams, Monisha	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Hollydale	112-I	\$15.47 Special Education	01-08-18	06-07-18

* Ratification

** Early Childhood Education

**PERSONNEL REPORT 17-09
JANUARY 8, 2018
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Short Term <u>continued</u>				Hourly		
*Fletcher, Mimi *Gonzalez, Gabriela *White, Valencia	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Jackson	112-I	\$15.47 Special Education	01-08-18	06-07-18
*Ayon, Brenda *Garnett, Bethany	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Jackson ECE	112-I	\$15.47 Special Education	01-08-18	06-07-18
*Archuleta, Amber *Barajas, Kathian *Corrales, Michelle *Doroteo, Daisy *Franco Meza, Susana *Habelitz, Ryan *Hernandez, Elizabeth *Owens, Kevin *Rodriguez, Jessica	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Jefferson	112-I	\$15.47 Special Education	01-08-18	06-07-18
*Curiel, Jeanne	Instructional Assistant – SE/SH NTE 3 hrs. per day	Jefferson	115-I	\$16.67 Special Education	01-08-18	06-07-18
*Bueno, Gabriel *Raygoza, Jennyfer *Sandoval, Maricela	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Lincoln	112-I	\$15.47 Special Education	01-08-18	06-07-18
*Godinez, Wendy *Gonzalez Valencia, Valeria *Gonzalez, Marla *Guzman, Iomara *Lopez, Elpidia *Manalese, Dina *Martinez Vazquez, Luz *Ornelas, Rafael *Pacheco, Rachel *Salazar, Monica *Shaw, Nikeya	Instructional Assistant – SE/SH NTE 3 hrs. per day each	Lincoln	115-I	\$16.67 Special Education	01-08-18	06-07-18
* Ratification						

**PERSONNEL REPORT 17-09
JANUARY 8, 2018
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Short Term <u>continued</u>						
*Gutierrez, Elizabeth *Ortega, Jennifer	Instructional Assistant NTE 3 hrs. per day each	Lincoln	111-I	Hourly \$15.10 LCAP**	01-08-18	06-07-18
*Alarcon Lopez, Cristina *Aldape, Josie *Beltran, Jessica *Caballero, Jovany *Cabral, Margarita *Castillo, Maritza *De Los Palos, Wendy *Delgado, Jose *Diaz, Joanna *Flores, Genesis *Gaspard Harvest, Lisa *Gonzalez, Arsenia *Gutierrez, Maria *Lazcano, Isaura *Meraz, Amy *Molina Arguello, Daniel *Olague, Elvia *Palafox Chavez, Ariana *Perez Garcia, Adriana *Perry, Daranisha *Plunkett, Danielle *Robledo, Javier *Soto Aboite, Estefania *Tapia Murillo, Elizabeth	Instructional Assistant – SE/SH NTE 3 hrs. per day each	Los Cerritos	115-I	\$16.67 Special Education	01-08-18	06-07-18
*Alcala, Elena	Office Assistant NTE 5.5 hrs. per day	Los Cerritos	116-I	\$17.08 EIA-LEP	11-08-17	12-01-17
*Chappell, Dolores	Instructional Assistant NTE 3 hrs. per day	Los Cerritos	111-I	\$15.10 LCAP	01-08-18	06-07-18

* Ratification

** Local Control Accountability Plan

**PERSONNEL REPORT 17-09
JANUARY 8, 2018
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Short Term						
<u>continued</u>						
*Guerrero, Marissa	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Los Cerritos	112-I	Hourly \$15.47 Special Education	01-08-18	06-07-18
*Hidalgo, Raisa					11-29-17	
*Jacobe, Connie Marie					01-08-18	
*Salazar, Yvette						
*Johnson, Khalilah	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Mokler	112-I	\$15.47 Special Education	01-08-18	06-07-18
*Lopez, Angelica						
*Ortega, Cristina						
*Pasa, Eudora						
*Sandoval, Meghan						
*Silva Hernandez, Angela						
*Stallings, Vilma	Office Assistant NTE 6.5 hrs.	Mokler	116-I	\$18.87 General Fund	12-15-17 only	
*Adams, Martha	Campus Security NTE 6 hrs.	Paramount High-Senior	118-I	\$17.95 General Fund	09-08-17 only	
*Andrade, Irene	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Paramount High-Senior	112-I	\$15.47 Special Education	01-08-18	06-07-18
*Brown, Regina						
*Dobson, Susan						
*Garcia, Jessica						
*Leon, Carlos						
*Martinez, Nayzette						
*Morales, Evangelina						
*Noriega, Carla						
*Paredes, Rosario						
*Quijano, Marina						
*Robinson, Mary						
*Romero, Nicole						
*Budgett, Kelsie	Instructional Assistant – SE/SH NTE 3 hrs. per day each	Paramount High-Senior	115-I	\$16.67 Special Education	01-08-18	06-07-18
*Cardenas Hermosillo, Jocelyne						
*Estrada, Marina						
*Lopez, Francisca						
*Nava, Vanesa						
*Padilla, Jessica						
*Rivero, Raul						
*Salazar, Diana						
*Santis, Rosemary						
*Smith, Maria						

* Ratification

**PERSONNEL REPORT 17-09
JANUARY 8, 2018
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Short Term <u>continued</u>				Hourly		
*Sparks, Erica *Valdizon, Mario *Vidauri, Maribel	Instructional Assistant – SE/SH NTE 3 hrs. per day each	Paramount High-Senior	115-I	\$16.67 Special Education	01-08-18	06-07-18
*Gonzalez, Gustavo	Custodian NTE 7 hrs.	Paramount High-Senior	117-I	\$17.52 General Fund	10-27-17 only	
*Salas, Teri	Office Assistant NTE 8 hrs. per day	Paramount High-Senior	116-III	\$18.87 General Fund	07-27-17	08-31-17
*Williams, Yashica	Campus Security NTE 6 hrs. per day	Paramount High-Senior	118-I	\$17.95 General Fund	09-29-17	10-27-17
*Barragan, Juan *Montano, Pedro *Mora, Isabel *Rivas Mora, Rosa *Ruvalcaba, Maria	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Paramount High-West	112-I	\$15.47 Special Education	01-08-18	06-07-18
*Mejia, Ashira	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Paramount Park	112-I	\$15.47 Special Education	01-08-18	06-07-18
*Campos-Zavala, Vanessa *Cortes, Brittany *Estrada, Jessica *Finley, Simone *Gonzalez, Gaudy *Perez, Berenis *Rangel, Amanda	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Roosevelt	112-I	\$15.47 Special Education	01-08-18	06-07-18
*Butler, Gayle *Lozano, Maria *Ortiz, Daniel *Perez, Yvette *Torres, Juan	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Tanner	112-I	\$15.47 Special Education	01-08-18	06-07-18
*Briones, Jennifer *Castillo, Jazmyn *Collazo Hernandez, Claudia	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Wirtz	112-I	\$15.47 Special Education	01-08-18	06-07-18

* Ratification

**PERSONNEL REPORT 17-09
JANUARY 8, 2018
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>Short Term</u>						
<u>continued</u>						
*Dobbins, Michelle *Hernandez, Stephany *Najera Perez, Marlene *Valdez, Paola *Zubiri, Annel	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Wirtz	112-I	<u>Hourly</u> \$15.47 Special Education	01-08-18	06-07-18
*Hernandez Gonzalez, Ana	Counseling Assistant NTE 5.5 hrs. per day	Wirtz	123-I	\$20.30 Title I	01-08-18	05-25-18
*Rosales, Angelica	Instructional Assistant – SE/SH NTE 3 hrs. per day	Wirtz	115-I	\$16.67 Special Education	01-08-18	06-07-18
*Aguilera, Belen *Camacho, Marielena *Cortes, Marcos *Franklin, Donna *Ledezma, Julianna *Llamas, Crystal *Maldonado, Daniel *Olague, Nicolas *Salcedo, Xitlaly *Servin, Guadalupe	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Zamboni	112-I	\$15.47 Special Education	01-08-18	06-07-18
<u>Substitute, On Call</u>						
*Robinson, Rosalind	Noon Duty Aide	Mokler		<u>Hourly</u> \$11.00 General Fund	11-27-17	
*Montes, Arthur	Noon Duty Aide	Tanner		\$11.00 General Fund	11-27-17	
<u>College Tutor</u>						
*Lopez, Cristian *Mejia, Raquel	College Tutor NTE 16 hrs. per week each	Alondra		<u>Hourly</u> \$13.50 LCAP	01-08-18	06-07-18
*Valencia Diaz, Sandra *Velazquez, Pedro	College Tutor NTE 16 hrs. per week each	Hollydale		\$13.50 LCAP	01-08-18	06-07-18

* Ratification

**PERSONNEL REPORT 17-09
JANUARY 8, 2018
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>College Tutor</u> <u>continued</u>						
*Castaneda, Diego *Gomez, Denise *Hortua, Jackeline *Ortega, Emily *Ortiz, Jasmine *Trujillo, Edgar *Zepeda, Yolanda	College Tutor NTE 16 hrs. per week each	Jackson		<u>Hourly</u> \$13.50 LCAP	01-08-18 12-06-17 01-08-18	06-07-18
*Mendoza, Moises *Perez, Crystal *Quirarte, Laura *Ulloa, Hilda	College Tutor NTE 16 hrs. per week each	Paramount High-Senior		\$13.50 LCAP	01-08-18	06-07-18
*Alvarez, Vivian *Figueroa, Priscilla *Hernandez, Patricia *Hortua, Angie *Rodriguez, Franchesca	College Tutor NTE 16 hrs. per week each	Paramount High-West		\$13.50 LCAP	01-08-18 11-30-17	06-07-18
*Avila, Johnny *Hernandez, Jennifer *Quintanilla, Jocelyn *Rodriguez, Geraldine	College Tutor NTE 16 hrs. per week each	Paramount Park		\$13.50 LCAP	01-08-18	06-07-18
*Castillo, Michael *Jacobe, Veronica *La Rocco, Michelle *Soto, Angela	College Tutor NTE 16 hrs. per week each	Zamboni		\$13.50 LCAP	01-08-18	06-07-18
<u>WORKING OUT OF CLASSIFICATION</u>						
*Ortiz, Louie	Operations Supervisor NTE 8 hrs. per day	Operations	Sch. 2 309-I	<u>Monthly</u> \$6,515 Restricted Routine Mainten- ance	11-17-17	11-22-17
*Ruiz, Joe	Lead Custodian NTE 8 hrs. per day	Operations	123-II	\$3,697 General Fund	11-09-17	12-12-17
*Ochoa, Rosa	Senior Custodian NTE 8 hrs. per day	Jackson	122-IV	\$3,982 General Fund	11-27-17	12-01-17
* Ratification						

**PERSONNEL REPORT 17-09
JANUARY 8, 2018
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ASSIGNMENT CHANGE</u>						
<u>Voluntary Demotion</u>						
*Caro, Gina	Senior Office Assistant 8 hrs. per day/12 mo.	Gaines ECE	118-VI	<u>Monthly</u> \$3,847 SPS**	12-13-17	
<u>TEMPORARY ATHLETIC TEAM COACH</u>						
*Fletcher, Michael *Freeman, Lamont *Gaines, Alan *Hooks, Kevin *Montes, Arthur *Shamsiddeen, Qasim *Thomas, Eddie	Assistant Coach Football CIF Playoffs	Paramount High-Senior		<u>Stipend</u> 1/10 th of \$2,264 per week General Fund	11-13-17	12-01-17
*Villegas, Amber	Assistant Coach Boys' Water Polo CIF Playoffs	Paramount High-Senior		1/10 th of \$2,264 per week General Fund	11-13-17	11-17-17
*Lara, Luis	Middle School Intermural Sports Boys' Volleyball	Paramount Park		\$172 LCAP	10-30-17	12-15-17

* Ratification

** State Pre-School

PERSONNEL REPORT 17-09
JANUARY 8, 2018
CLASSIFIED PERSONNEL

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>RESIGNATION</u>					
Segovia-Angulo, Wendy	Short Term Instructional Assistant SE/SH	Alondra	Personal	12-08-17	
Tovar, Stephanie	Short Term Instructional Assistant – SE/SH	Alondra	Personal	12-15-17	
Garcia, Raquel	Short Term Instructional Assistant – Sp. Ed.	Buena Vista	Personal	12-15-17	
Guzman, Iomara	Short Term Instructional Assistant – SE/SH	Lincoln	Personal	11-17-17	
Carrera, Guadalupe	Noon Duty Aide	Mokler	Personal	11-16-17	
Valdizon, Mario	Short Term Instructional Assistant – SE/SH	Paramount High-Senior	Personal	12-15-17	
Ulloa, Hilda	College Tutor	Paramount High-Senior	Personal	12-14-17	
Sanchez, Yesenia	PE/Locker Room Assistant	Paramount Park	Personal	12-08-17	
Salinas, Alessandra	Instructional Assistant – Sp. Ed.	Zamboni	Personal	12-15-17	
<u>TERMINATION</u>					
Delgado, Lea	Noon Duty Aide	Collins	End of Assignment	05-23-17	
Moreno, Araceli	Noon Duty Aide	Hollydale	End of Assignment	10-13-17	
Valdez-Chaparro, Kathy	Noon Duty Aide	Hollydale	End of Assignment	10-13-17	
Cruz, Mary	Noon Duty Aide	Lincoln	End of Assignment	06-08-16	
Lopez, Estela	Noon Duty Aide	Los Cerritos	End of Assignment	06-08-17	
Aguilar, Maria	Noon Duty Aide	Mokler	End of Assignment	06-08-17	

**PERSONNEL REPORT 17-09
 JANUARY 8, 2018
 CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>TERMINATION</u> <u>continued</u>					
Bolanos Lopez, Andrea	Noon Duty Aide	Paramount Park	End of Assignment	09-15-17	
Ochoa Ochoa, Elizabeth	Noon Duty Aide	Paramount Park	End of Assignment	09-15-17	
Perez, Kristine	Noon Duty Aide	Roosevelt	End of Assignment	06-08-17	
Harlan, Martha	Noon Duty Aide	Zamboni	End of Assignment	12-16-16	
Medrano-Rojas, Lizbeth	Noon Duty Aide	Zamboni	End of Assignment	06-08-17	
<u>EARLY</u> <u>RETIREMENT</u>					
Green, Gloria	Senior Nutrition Services Worker	Gaines	Early Retirement	01-31-18	

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: January 8, 2018
SUBJECT: Consultant and Contract Services

BACKGROUND INFORMATION:

The District contracts with consultants or independent contractors who provide valuable and necessary specialized services not normally required on a continuing basis.

The following specialized service is/are requested:

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
1	Parent Institute for Quality Education PC17-18102	Consultant to provide families with the knowledge and skills to partner with schools and communities to ensure their children achieve their full potential.	Tanner School Requested by: Holly Hennessy	February 6, 2018 through April 3, 2018	Not to exceed \$7,500 from Title I School Site funds
2	Real Inspiration, Inc. PC17-18105	Consultant to provide an interactive assembly addressing positive messages that builds self-confidence, creating safe learning environments and skills needed to deal with bullying. 1,017 students	Alondra School Requested by: Lynn Butler	February 26, 2018	Not to exceed \$3,550 from LCAP site funds
3	Shining Stars Speech, Language, Literacy PC17-18106	Consultant to provide an Independent Education Evaluation for Speech assessment as a result of a parent request.	Special Education Requested by: David Daley	Dates January 9, 2018 through June 30, 2018	Not to exceed \$3,000 from Special Education funds

CONSENT ITEM: 3.1-C

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
4	STAR Education PC17-18107	Consultant to provide a workshop to GATE students in grades 3-5. 120 students	Los Cerritos School Requested by: Hilda Verdugo	March 10, 2018	Not to exceed \$3,200 from LCAP site funds

POLICY/ISSUE:

Board Policy 4126 – Consultants and Independent Contractors Provide Specialized Services

FISCAL IMPACT:

As indicated above

STAFF RECOMMENDATION:

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

PREPARED BY:

Manuel San Miguel, Director – Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District’s primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent–Secondary Educational Services
DATE: January 8, 2018
SUBJECT: Memorandum of Understanding with Kaiser Permanente

BACKGROUND INFORMATION:

This Memorandum of Understanding (MOU) is entered into by Kaiser Permanente Watts Counseling and Learning Center (KPWCLC) and Paramount Unified School District for the third consecutive year with the purpose of preparing students for healthcare careers through the Youth Work Preparation Certificate Program. The goal of the program is to develop students into responsible employees while exposing them to careers in healthcare. Four Career Technical Education (CTE) Patient Care Pathway students at Paramount High School will be interviewed by Kaiser Permanente staff to participate in the Saturday Youth Workshop Preparation Program which takes place eight Saturdays at the KPWCLC. If selected, our students will receive extensive training on communication skills, cultural awareness and workplace expectations prior to being placed at a local Kaiser Permanente facility for paid summer employment. Parent consent will be documented on the Paramount Unified School District CTE Internship Agreement form. Students who complete the program will receive a certificate of completion and compensation for internship.

POLICY/ISSUE:

Board Policy 6141 – Curriculum Development

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the Memorandum of Understanding with Kaiser Permanente for the Youth Work Preparation Certificate Program for the second semester of the 2017-18 school year.

PREPARED BY:

Greg Francois, Director - Secondary Education and Instructional Technology

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

CONSENT ITEM: 3.2-C

**NO-COST MEMORANDUM OF UNDERSTANDING
BETWEEN
PARAMOUNT UNIFIED SCHOOL DISTRICT
AND
Kaiser Permanente
Watts Counseling and Learning Center
CONTRACTOR**

FOR

**Off-School Site Educational Service
(General Nature of Services)**

PARTIES

1. The Paramount Unified School District (the “District”) is a public school district organized and existing under and pursuant to the constitution and laws of the State of California and with a primary business address at: 15110 California Avenue, Paramount, California 90723.

2. **CONTRACTOR NAME:** Kaiser Permanente Watts Counseling and Learning Center (KPWCLC)
TYPE OF BUSINESS: Mental Health, Educational, Outreach facility
PROGRAM COORDINATOR(S): *Tenesha Scott, MA and Ignacio V. -Cano, BA*
TITLE: *Educational Outreach Coordinator for the KPWCLC*
ADDRESS: 1465 E. 103rd Street, Los Angeles, CA 90002
TELEPHONE: 323- 564-7911
FAX: 323-569-8527
E-MAIL: tenesha.d.scott@kp.org

PURPOSE

3. The purpose of this Memorandum of Understanding is to describe the mutual goals and responsibilities with regard to the implementation and operation of Kaiser Permanente Watts Counseling and Learning Center (KPWCLC) Program which provides **Youth Work Preparation Certificate Program**, which is an off-school site program intended for selected high school students who have expressed an interest in health care as a possible profession. The aim of the program is to teach employment skills while at the same time exposing students to various health-related careers (See **Appendix A** for program outline and objectives). Selected students will also be assisted in developing employment and interpersonal skills. The agency is requesting access to Paramount High School for the purpose of conducting student interviews for students selected to apply for the Saturday Youth Work Preparation Program.

4. By entering into this Memorandum of Understanding, Paramount Unified School District grants to Contractor (KPWCLC) the ability to enter into an agreement with Paramount High School within the Paramount Unified School District. Once the district representative(s) signs the MOU and returns it to Contractor, services may commence.

DUTIES

5. The District, and Paramount High School as evidenced by this MOU, will perform the following duties:
 - 5.1 Assist the program staff from KPWCLC with referral and recruitment of students to the program:
 - a. Assign a school liaison for ease of communication regarding program recruitment, progress and results.
 - b. Participate in the Kaiser Permanente Youth Work Preparation School Counselor Orientation to increase student participation and engagement (Coordinate access to teachers, counselors, 10th and 11th grade students with a 2.0 GPA or higher, who are interested in the healthcare professions and parents/guardians through meetings and written communications) Provide a space for student interviews to be conducted with identified students applying to participate in the Youth Work Preparation Program
6. The Contractor will perform the following duties:
 - 6.1 Implement and operate the Kaiser Permanente Youth Work Preparation Program at no cost to the partner school.
 - 6.2 Provide a structure for communication with school administration that is clearly defined and documented. Inform identified liaison of interview and program selection results by agreed upon date.
 - 6.3 KPWCLC will obtain parental consent for student participation in the Kaiser Permanente Youth Work Preparation program with a statement of understanding/arrangement included on the program application. Parents/Guardians of participants will be informed in writing that the District assumes no liability in connection with the offsite activity
 - 6.4 Conduct student applicant interviews on the Paramount High School campus on a mutually agreed upon date. Interview date must be agreed upon with Contractor and Paramount High School's designated staff (i.e. a school counselor, ROP teacher, or principal etc.)
 - 6.5 Make information about the program available in a form and language that is understandable for parents/guardians.

TERM

7. The agreement shall be effective for 4 school years from the date the last party signs. Either party may terminate this agreement for any reason at any time upon reasonable notice to the other party.

This Memorandum of Understanding shall be effective as of September 1st 2015 through August 30th, 2020. We agree to and support the services identified in this document to assist with the successful recruitment and selection of qualified students to participate in the Kaiser Permanente Youth Work Preparation Saturday program for the 2016-2017 academic year.

School Name

District

High School Principal

Date

Paramount Unified District Official

Date

Maria S. Aguirre

Maria Aguirre
Director
Kaiser Permanente Watts Counseling
Counseling and Learning Center

Date

Outline for 2018

Youth Work Preparation Certificate Program

Mission: To develop young adults into responsible and ethical employees while exposing them to a variety of healthcare careers.

Objectives:

1. Develop an understanding of the healthcare service industry, including educational requirements and employment opportunities within it.
2. Develop pre-employment skills including interviewing, resume writing and application completion.
3. Develop and demonstrate positive communication and interpersonal skills.
4. Develop understanding of work expectations and issues prior to an on-the-job experience.
5. Develop and demonstrate cultural sensitivity to people of other races and cultures.

Orientation – Tuesday, March 6, 2018

Week 1: Saturday, March 10, 2018

Develop pre-employment skills including interviewing, resume writing and application completion.

- Interview Do's and Don't's
- Former 2015 Work Prep Student Panel
- Cover letter
- Resume Building
- Dress for Success
- Summer Youth Employment Program (SYEP) Application

Week 2: Saturday, March 17, 2018

Develop and demonstrate cultural sensitivity to people of other races and cultures.

- California Coalition for Equality and Justice - All day.

Week 3: Saturday, March 24, 2018

Develop and demonstrate positive communication and interpersonal skills.

- 7 Habits of Highly Effective Teens - All day.

Week 4: Saturday, April 7, 2018

Develop and demonstrate positive communication and interpersonal skills.

- Healthcare Speakers and Simulation Stations
- Student Presentations
- Sexual Harassment in the Workplace
- How to Dress for Success Breakout session

Week 5: Saturday, April 14, 2018

Develop further understanding of the healthcare service industry.

- North Hollywood Laboratory tour
- Student Presentations

Week 6: Saturday, April 21, 2018

Develop an understanding of employment opportunities within healthcare service industry.

- Healthcare Speakers and Simulation
- Human Resources Presentation - "Entry level opportunities"
- Financial Presentation
- Completion of SYEP New Hire Paperwork
- Conflict Resolution
- Workplace Communication, Interpersonal and Intrapersonal Skills

Week 7: Saturday, April 28, 2018

Develop understanding of work expectations and issues prior to an on-the-job experience.

- Responsibility
- Employer/Employee expectations
- Fashion Show

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent–Secondary Educational Services
DATE: January 8, 2018
SUBJECT: Professional Activities Report 17-04

BACKGROUND INFORMATION:

INCubatoredu is the adopted curriculum for the Career and Technical Education (CTE) Entrepreneurship & Innovation course at Buena Vista High School and Paramount High School. The annual INCubatoredu Training, which is part of the INC Professional Development National Summit, takes place July 16th through 18th, 2018 at Loyola University Chicago, Schreiber Center at the Quinlan School of Business in Chicago, Illinois.

The Summit will provide opportunities to:

- Receive in-depth training for the Entrepreneurship & Innovation course.
- Experience a condensed version of the curriculum while unpacking key lessons and student experiences with INC Leader and Master teachers.
- Network with and collaborate with INC experienced teachers, education experts and industry entrepreneurs while planning out the academic calendar.
- Experience what a final pitch looks like via a live competition with students.

The Director of Secondary Education overseeing CTE, administrators from Buena Vista High School and Paramount High School, the CTE Curriculum Specialist, and two identified teachers request to attend this out-of- state conference.

This is an out-of-state conference that requires Board approval.

POLICY/ISSUE:

Board Policy 4231.1 – Conferences

Board Policy 4233 – Travel; Reimbursement

FISCAL IMPACT:

Approximately \$8,000 from CTE Incentive Grant

CONSENT ITEM: 3.3-C

STAFF RECOMMENDATION:

Approve the out-of-state conference request for the Director of Secondary Education overseeing CTE, Greg Francois, Principal from Buena Vista High School, Morrie Kosareff, Assistant Principal from Paramount High School, Elizabeth Becerra, the CTE curriculum specialist and two identified teachers.

PREPARED BY:

Greg Francois, Director of Secondary Education and Instructional Technology

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is this District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: January 8, 2018
SUBJECT: Purchase Order Report 17-09

BACKGROUND INFORMATION:

The Board receives and approves Purchase Orders as submitted. Individual Purchase Orders and supporting documentation are available for review in the Business Services Department.

2017/2018

1. Authorized Orders – Building Fund Measure I	\$	40,482.44
2. Ratified Orders – Building Fund Measure I		11,991.16
3. Authorized Orders – General Fund		27,871.74
4. Ratified Orders – General Fund		17,248.46
5. Authorized Orders – LCAP		109,902.00
6. Ratified Orders – LCAP		18,052.13
	Subtotal	\$ 225,547.93
7. Ratified Orders (Under \$1,500)		22,620.07
TOTAL OF ALL ORDERS		<u>\$ 248,168.00</u>

POLICY/ISSUE:

Board Policy 3300 - Expenditures and Purchases

Board Policy and Administrative Regulation 3320 - Purchasing Procedures

FISCAL IMPACT:

As indicated above

STAFF RECOMMENDATION:

Approve Purchase Order Report 17-09 authorizing the purchase of supplies, equipment, and services for the District.

CONSENT ITEM: 4.1-C

PREPARED BY:

Cindy DiPaola, Director-Operations

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

2017/2018

Purchase Orders To Be Ratified and Authorized

January 08, 2018

PO Number	Vendor	Site	Description	Total Amount
010 - General Fund				
18-00102	TAVITO'S MOVERS	Maintenance & Operations	Annual: moving services (increase purchase order from \$25,000 to \$30,000)	\$5,000.00 *
18-00125	QUALITY FENCE	Maintenance & Operations	Annual: fence repairs (increase purchase order from \$40,000 to \$45,000)	\$5,000.00 *
18-00442	SOUTHWEST SCHOOL & OFFICE SUPPLY	Hollydale K-8 School	Annual: online ordering (increase purchase order from \$4,500 to \$9,300)	\$4,800.00
18-01610	PIONEER CHEMICAL COMPANY	Maintenance & Operations	Paper towel dispensers (20)	\$1,541.76
18-01611	GOVERNMENT JOBS, INC.	Maintenance & Operations	Job posting subscription renewal	\$2,950.00
18-01619	TURNITIN	Paramount High School	Yearly license renewal for Turnitin Anti-plagiarism service	\$7,795.00 *
18-01638	KIS COMPUTER CENTER	K-5 Schools & Innovative Programs	Notebook computers (9)	\$10,076.74 *
18-01639	COSTCO WHOLESALE	Buena Vista High School	Refrigerator	\$1,751.99
18-01648	ALLBRIGHT WINDOW & FLOOR COVERINGS	Paramount High School	Replace of window film: gym	\$4,529.36
18-01662	KIS COMPUTER CENTER	Gaines Elementary School	Print cartridges (18)	\$1,675.35
010 - General Fund - LCAP				
18-01627	U. S. BANK	Jackson Middle School	Classroom supplies	\$3,692.77
18-01649	STANLEY CONVERGENT SECURITY SOLUTIONS	Paramount High School	Expand intrusion alarm system	\$83,952.00 *
18-01657	TALK TECHNOLOGIES	Keppel Elementary School	Replace translator system	\$3,768.52
18-01672	KIS COMPUTER CENTER	Paramount High School	Document cameras (45)	\$3,547.80
18-01673	KIS COMPUTER CENTER	Paramount High School	Document cameras (45)	\$3,547.80
18-01693	ORTIZ LED SOLUTIONS	Maintenance & Operations	LED light supplies	\$3,495.24
18-01709	THE BOOMERANG PROJECT (WEB)	Ed Services - K-8	Professional activity attendance	\$5,190.00 *
18-01710	THE BOOMERANG PROJECT (WEB)	Ed Services - K-8	Professional activity attendance	\$5,190.00 *
18-01711	THE BOOMERANG PROJECT (WEB)	Ed Services - K-8	Professional activity attendance	\$5,190.00 *
18-01712	THE BOOMERANG PROJECT (WEB)	Ed Services - K-8	Professional activity attendance	\$5,190.00 *
18-01713	THE BOOMERANG PROJECT (WEB)	Ed Services - K-8	Professional activity attendance	\$5,190.00 *
211 - Building Fund - Measure I				
18-01675	U. S. BANK	Odyssey STEM Academy	Video production room supplies	\$1,670.92
18-01689	FUTURE DESIGN COMMUNICATIONS	Paramount High School West	Network cabling	\$1,505.51
18-01690	KYA SERVICES, LLC	Odyssey STEM Academy	Carpet supplies	\$4,040.89

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2017/2018

Purchase Orders To Be Ratified and Authorized

January 08, 2018

PO Number	Vendor	Site	Description	Total Amount
211 - Building Fund - Measure I				
18-01692	SOUTH BAY HEATING & AIR CONDITIONING INC	Roosevelt Elementary School	Relocate thermostats (16)	\$8,100.00 *
18-01697	MEAR CONSTRUCTION	Odyssey STEM Academy	Exterior painting	\$1,800.00
18-01699	STANLEY CONVERGENT SECURITY SOLUTIONS	Odyssey STEM Academy	Expand intrusion alarm system	\$32,382.44 *
18-01716	CHARLES G. HARDY, INC	Wirtz Elementary School	Ceiling tiles	\$2,973.84

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2017/2018

Purchase Orders To Be Ratified and Authorized

January 08, 2018

PURCHASE ORDER SUMMARY BY FUND

90 Purchase orders for a total of \$248,168.00

010 - General Fund	To Be Authorized	\$27,871.74
	To Be Ratified Over \$1,500	\$17,248.46
	To Be Ratified Under \$1,500	\$17,689.55
	Fund Total	\$62,809.75
010 - General Fund - LCAP	To Be Authorized	\$109,902.00
	To Be Ratified Over \$1,500	\$18,052.13
	To Be Ratified Under \$1,500	\$3,430.27
	Fund Total	\$131,384.40
110 - Adult Education Fund	To Be Ratified Under \$1,500	\$370.37
	Fund Total	\$370.37
120 - Child Development Fund	To Be Ratified Under \$1,500	\$29.88
	Fund Total	\$29.88
211 - Building Fund - Measure I	To Be Authorized	\$40,482.44
	To Be Ratified Over \$1,500	\$11,991.16
	To Be Ratified Under \$1,500	\$1,100.00
	Fund Total	\$53,573.60

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: January 8, 2018
SUBJECT: Acceptance of Donations

BACKGROUND INFORMATION:

The Board may accept and utilize, on behalf of the District, any bequests or gifts of money or property for a purpose deemed to be suitable by the Board.

The following donations have been presented to the District:

1. The District received a donation of \$500.00 from Stella Toibin. This donation will be designated for the students of the Adult Transition Program.

For the current 2017-18 fiscal year through January 8, 2018, the District has received an estimated total, which includes the above amounts, of \$52,454.38 in gifts, grants, and bequests.

POLICY/ISSUE:

Board Policy 3280 – Gifts, Grants, and Bequests

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

PREPARED BY:

Ruben Frutos, Assistant Superintendent-Business Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: January 8, 2018
SUBJECT: Memorandum of Understanding with The Los Angeles County Sheriff's Department

BACKGROUND INFORMATION:

The *e-Pal* program is a no-cost, community engagement project sponsored through the Los Angeles County Sheriff's Department. *E-Pal* is a mentoring program that supports literacy while building police-community relationships. Third grade students at Tanner Elementary will be matched with Sheriff Deputies who will exchange email messages and handwritten letters throughout the school year. Communication will support positive police-community relationships and encourage academic achievement. The *e-Pal* Program will culminate with a meet and greet gathering where students and Sheriff Deputies meet their *e-Pals* face to face.

POLICY/ISSUE:

Board Policy 6141.1 – Experimental/Innovative Programs
Board Policy 1210 – Community Relations

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the Memorandum of Understanding with the Los Angeles County Sheriff's Department to provide a mentoring program through *e-Pal* at Tanner School.

PREPARED BY:

Renée Jeffrey, Director – K-5 School Support and Innovative Programs

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.1-A



MEMORANDUM OF UNDERSTANDING

BETWEEN

**HOWARD TANNER ELEMENTARY SCHOOL
PARAMOUNT UNIFIED SCHOOL DISTRICT**

AND

**LOS ANGELES COUNTY
SHERIFF'S DEPARTMENT (LASD)**

**FOR THE PROVISION OF
THE e-PAL MENTORSHIP PROGRAM**

MEMORANDUM OF UNDERSTANDING BETWEEN HOWARD TANNER ELEMENTARY SCHOOL PARAMOUNT UNIFIED SCHOOL DISTRICT AND LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

I. PURPOSE

The purpose of the Agreement is to formalize the partnership between the Los Angeles County Sheriff's Department (LASD) and Howard Tanner Elementary School, and the duties of each in implementing the literacy program, e-Pal. Based on research if a child is not reading at grade level by third grade that child has a 70% chance of ending up in the criminal justice system. To this end, the purpose of this Agreement is to promote literacy and education as a crime prevention strategy through the e-Pal mentorship program.

This Agreement is not intended and shall not be construed to impose any monetary duty on either party, nor shall it confer any rights in any third party.

II. PERIOD OF PERFORMANCE

The period of performance for this Agreement shall begin on January 29, 2018 and end by June 1, 2018, unless otherwise terminated or extended by prior mutual agreement between the parties.

III. SCOPE OF SERVICE

LASD and Howard Tanner Elementary School wish to implement the e-Pal mentorship program for the third-grade students at Howard Tanner Elementary School, including:

1. Obtaining parent approval/permission for student participation in the e-Pal program.

2. Working closely with the Principal and teachers to provide supervision of students' email and handwritten correspondences.
3. Matching third-grade students with Sheriff Deputies. The LASD's Director of Community Outreach will work with the Principal to obtain email addresses of the third-grade students. The Sheriff's Department will provide the Principal a roster of the Sheriff Deputies volunteers including email addresses.
4. Corresponding and exchanging email messages. On a bi-weekly basis the Sheriff Deputies will send email messages to their matched student. For the students, the corresponding and exchanging of email messages will occur at Howard Tanner Elementary School, in their class, with teacher supervision. With the assistance and supervision of the third-grade teachers, the students will be encouraged to read the email messages from the Deputies and respond back to their e-Pal Deputy.
5. Corresponding and exchanging handwritten letters. To further encourage reading and writing, the Deputies will write three handwritten letters to the students.

The Sheriff Deputies will submit their handwritten letters to LASD's Director of Community Outreach. The Director of Community Outreach will deliver the letters to the Principal and/or teachers at Howard Tanner Elementary School for distribution to the students.

The students, with the assistance and supervision of their teacher, will be encouraged to respond back in a handwritten letter. The students will submit their handwritten letters to their teacher at Howard Tanner Elementary School. The LASD's Director of Community Outreach will pick up the students handwritten correspondences from the Principal and/or teachers at Howard Tanner Elementary School.

6. Establishing a Meet and Greet event at the conclusion of the program in May 2018. The Sheriff Deputies and students will meet each other, face-to-face after months of email and handwritten correspondences.

The Meet and Greet will be held at Howard Tanner Elementary School, along with the attendance of the Howard Tanner Elementary School Principal, School administrators, Los Angeles County Sheriff Jim McDonnell and the Sheriff Deputies. The parents/guardians and/or family friends are encouraged to also attend the event.

The event will consist of a short program with welcoming remarks from the Principal, School Administrators, and Los Angeles County Sheriff Jim McDonnell. The welcoming remarks will be followed by the students and the Sheriff Deputies meeting each other face-to-face. The event will conclude with each student receiving a personalized gift bag.

IV. LASD RESPONSIBILITIES

LASD agrees to:

1. Provide oversight and management of the e-Pal program.
2. Recruit and select participation of Sheriff Deputies to perform the program objectives as identified under Section III - Scope of Service.
3. Maintain roster and email addresses of e-Pal participants.
4. Provide Howard Tanner Elementary School the email addresses of the Sheriff Deputy volunteers.
5. Coordinate with Howard Tanner Elementary school to receive and deliver handwritten correspondences.

V. HOWARD TANNER ELEMENTARY SCHOOL RESPONSIBILITIES

Howard Tanner Elementary School agrees to:

1. Ensure that all third-grade students obtain parent approval/permission to participate in the e-Pal program.
2. Provide roster of participating third-grade students including email addresses.
3. Coordinate with LASD to receive and deliver handwritten correspondences.
4. Inform LASD of participating students that have left the School as well as new incoming third-grade students that wish to participate in the e-Pal program.

VI. ADMINISTRATION OF THE AGREEMENT

The Los Angeles County Sheriff's Department Director of Community Outreach or his/her designee shall have full authority to act in the administration of this Agreement consistent with the provisions contained herein.

VII. QUALITY ASSURANCE MONITORING PLAN

LASD will evaluate the progress and performance of the e-Pal program under this Agreement, including the kind, quality, appropriateness, timeliness, and amount of services listed in the MOU.

VIII. INSURANCE

1. Prior to the provision of this Agreement, LASD will provide Howard Tanner Elementary School, Paramount Unified School District proof of insurance.
2. All self-insured retentions shall be clearly stated on the Certificate of Insurance.

IX. COMPLIANCE WITH APPLICABLE LAWS

In performing this MOU, LASD shall comply with the requirements of the County of Los Angeles and all other applicable Federal and State laws, regulations, guidelines, and directives.

X. CHANGE OF TERMS

No changes to the terms of this Agreement shall be valid, unless they are in the form of a written amendment to this Agreement, approved and executed by LASD's Director of Outreach, LASD or his/her designee.

XI. MOU TERMINATION

This agreement may be terminated at any time by any of the parties by giving at least a 30 calendar day advance notice to all parties specifying the effective date of the MOU termination.

XII. INDEMNIFICATION

Howard Tanner Elementary School agrees to indemnify, defend and hold harmless the County of Los Angeles, its Special Districts, elected and appointed officers, employees and agents from and against any and all liability, including but not limited to demands, claims, actions, fees, costs and expenses (including attorney and expert witness fees), arising from or connected with Howard Tanner Elementary School's acts and/or omissions arising from and/or relating to this MOA and/or its activities in support of the program. Notwithstanding anything contained herein, the County Counsel of Los Angeles will have the exclusive right to choose the counsel to represent the County and/or the County's officers, employees and agents in connection with any such claims.

The County of Los Angeles agrees to indemnify, defend and hold harmless Howard Tanner Elementary School, its officers, employees and agents from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, and expenses (including attorney and expert witness fees), arising from or connected with LASD's acts and/or omissions arising from and/or relating to this Memorandum of Agreement.

This indemnification shall survive the termination or conclusion of this Agreement.

XIII. SIGNATURES/APPROVALS

IN WITNESS WHEREOF, the Parties hereto have set their signatures for the purposes contained herein.

Los Angeles County Sheriff's Department

BY: _____
NAME: Jim McDonnell
TITLE: Sheriff
DATE: _____

Howard Tanner Elementary School, Paramount Unified School District

BY: _____
NAME: Ruben Frutos
TITLE: Assistant Superintendent
DATE: _____

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: January 8, 2018
SUBJECT: Nonpublic School Placement for Special Education Students for 2017-18

BACKGROUND INFORMATION:

In order to facilitate appropriate educational progress some students require programs not available in the District. These students receive services from nonpublic schools (NPS) and agencies which provide the necessary programs. The District contracts on an as needed basis for services based on needs identified in the Individual Education Plan (IEP) process.

An elementary school student (2016002663) with an eligibility of other health impairment was unsuccessful in a District placement. The IEP team recommends placement at Rossier Park Elementary School with designated instructional services (DIS) counseling as the least restrictive environment for the 2017-18 school year. The estimated cost not to exceed \$28,000.

An elementary school student (2016000399) with an eligibility of other health impairment was unsuccessful in a District placement. The IEP team recommends placement at Rossier Park Elementary School with DIS counseling as the least restrictive environment for the 2017-18 school year. The estimated cost not to exceed \$28,000.

An elementary school student (2015002652) with an eligibility of emotional disturbance attends Olive Crest Academy. The IEP team recommends behavior intervention development and behavior intervention implementation services. The estimated cost not to exceed \$9,000.

An elementary school student (2014001057) with an eligibility of emotional disturbance attends Olive Crest Academy. The IEP team recommends behavior intervention development services. The estimated cost not to exceed \$900.

POLICY/ISSUE:

Education Code 56020-56040 - Education of Exceptional Children in Non-Public Schools

ACTION ITEM: 3.2-A

FISCAL IMPACT:

Estimated cost not to exceed \$36,000 from special education funds and \$29,900 from mental health funds.

STAFF RECOMMENDATION:

Approve the placement for special education students in nonpublic schools as determined by the students' Individual Education Plan for the 2017-18 school year.

PREPARED BY:

David Daley, Director – Special Education

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is this District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: January 8, 2018
SUBJECT: Respondus LockDown Browser Agreement

BACKGROUND INFORMATION:

The Respondus LockDown Browser (LDB) is a custom browser that instructors can use to lock down their testing environment. This means students cannot search the internet, access other applications, or do anything else that might undermine the integrity of their assessment. Respondus works with many online technologies to provide a secure environment similar to the Smarter Balanced Secure Browser used for CAASPP. Respondus integrates with Learning Management Systems and works seamlessly with Schoology.

As the district moves towards increasing technology across all of our campuses, Schoology has been implemented as our learning management system (LMS). The rapid influx of online technologies in education has had countless benefits, but assessing student understanding has, in some ways, become more challenging due to unbridled access to information during tests.

The lockdown browser offers instructors the assurance that students are thinking on their own during online formative assessments.

POLICY/ISSUE:

Board Policy 6163.4 – Student Use of Technology

FISCAL IMPACT:

\$1,810 – LCAP Funds

STAFF RECOMMENDATION:

Approve the Respondus LockDown Browser agreement from March 1, 2018 through June 30, 2018 for all middle schools and high schools in Paramount Unified School District.

PREPARED BY:

Ryan Smith, Assistant Superintendent-Secondary Educational Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.3-A

LockDown Browser

License Agreement for Non-profit Educational Institutions

The following agreement outlines the terms and conditions of the LockDown Browser License Agreement for Educational Institutions. This agreement can be used for a free, 2-month pilot of LockDown Browser, or for the purchase of a “Campus-wide” license.

Definitions

Licensors: Respondus, Inc., a corporation duly organized and existing under the laws of the state of Washington, USA, having its corporate headquarters in Redmond, Washington, being proprietor of assessment tools for the education market.

Licensee: A not-for-profit school, college, university, or institution of higher education that has obtained a license for the LockDown Browser[®] product in accordance with the terms of this agreement.

Affiliates: Current employees, instructors, and students of the Licensee.

Software Product: LockDown Browser, a customized browser that increases the security of online testing.

Software Service: Respondus Monitor[®] is an optional, companion service for LockDown Browser that uses webcam technology to maintain the integrity of online examinations. The Software Service includes an annual 200-seat license of Respondus Monitor (1 seat = 1 student per course, per term) with the ability to purchase additional seats. Respondus Monitor integrates with Blackboard Learn, Brightspace, Canvas, Moodle, and Schoology. Licensee can enable or disable the Respondus Monitor service during the License Term, subject to a separate Terms of Use agreement.

Duplication and Distribution Rights

The Licensee is permitted to redistribute the Software Product to Affiliates for the duration of this license.

Affiliates are permitted to use the Software Product only for educational or academic purposes. Use of the software for any other purpose (e.g., private consultant services) is prohibited.

The Licensee must display a full copyright notice on all copies of the Software Product being redistributed to Affiliates. The Licensee must not eliminate, bypass, or in any way alter the copyright screen (also known as the “splash” screen) that may appear when the Software Product is first started on a computer.

Any use or redistribution of the Software Product in a manner not explicitly stated in this agreement, or in a separate agreement, is strictly prohibited.

Termination

This agreement is effective until terminated. The Licensee may terminate this agreement at any time by notifying the Licensors of the termination. If the Licensee terminates its license prior to the end of the academic year (generally July 31), the Licensors will not refund or prorate the Licensee for its licensing fees, nor will it reduce or waive any licensing fees still owed to the Licensors. Upon termination of the license, the former Licensee must make a good faith effort to eliminate further use of the Software

Product by Affiliates of the institution. Furthermore, the Licensor, upon notification of termination by the Licensee, will disable access to the Software Product.

The Licensor has the right to terminate this agreement if the Licensee violates one or more terms in this agreement. If the Licensor sends a notice of termination to the Licensee, the Licensee must immediately discontinue all use of the Software Product. In addition, the Licensee may be subject to legal action by the Licensor.

Disclaimer of Warranty

While the Licensor has tried to ensure that the Software Product is accurate and free from defect, it is provided “as is” without warranty of any kind. The Licensee and its Affiliates assume the entire risk as to the results and performance of the Software Product. The Licensor disclaims all warranties, expressed or implied, including but not limited to implied warranties of fitness for a particular purpose. In no event shall the Licensor be liable for any damages whatsoever arising out of the use of, or inability to use, the Software Product.

Products and Services

Upon receipt of payment or purchase order, the Licensor will deliver or make available to the Licensee the Software Product and Software Service. Updates of the Software Product and Software Service are made available to the Licensee at no additional charge, except in situations where custom software services are requested by the Licensee under a separate work order agreement.

The Licensor will make available ticket-based support to an administrator and two support contacts designated by the Licensee. These individuals are known as “Authorized Support Persons.” Under this license, Affiliates of the Licensee must channel all questions related to the Software Product and Software Service through the Authorized Support Persons, the latter of which must make a good-faith effort to answer such questions before submitting a support ticket at www.respondus.com. It is up to the discretion of the Licensor to provide phone support in certain instances.

Term of Contract

This license agreement is based on “academic years,” starting August 1 and ending July 31. This agreement is automatically renewed unless the Licensee indicates in writing its intent to discontinue its License. If the Licensee has not issued payment for its annual license fee by August 1, the Licensor is permitted to withhold updates of the Software Product and to restrict access to the Software Product and Software Services that are available to Licensees in good standing. The Software Product and Software Services will cease to function after the license has expired.

Ownership of Software

The Software Product and Software Service are copyrighted by the Licensor and remain the property of the Licensor. This license is not a sale of the original software or any copy. The Licensee owns the physical media on which the Software Product is installed, but the Licensor retains title and ownership of the software and all other materials included as part of the Software Product and Software Service.

License Fees

The Software Product is licensed as a Campus-wide Site License. For higher education, the annual fee is based on the student Full-Time Equivalency (FTE) at the institution. For K-12 institutions, the annual fee is based on the seat license for their learning management system.

The annual fee structure for a Campus-wide Site License of the Software Product is as follows:

Campus-wide Licensing for LockDown Browser (Year 1 Pro-rated March – July 31)

Higher Ed Student FTE or K-12 LMS Seats

5,001 to 10,000

\$1810

Campus-wide Licensing for LockDown Browser (Year 2 on on)

Higher Ed Student FTE or K-12 LMS Seats

5,001 to 10,000

\$4345

Annual pricing for additional seats of Respondus Monitor, the Software Service, is available under a separate fee agreement.

Approximately three months prior to the August 1 license renewal date, the Licensor will provide the Licensee an invoice for the next year's license fee. Payment of the annual license fee is due by the renewal date.

Price Adjustment

The Licensor has the right to increase or decrease the annual license fee from year to year. If the Licensor intends to adjust the annual license fee, it must give notice to the Licensee no less than 60 days before the annual renewal date.

Prorating of Fees and Credits

During the first year of a license, the Licensor may, on its own discretion, prorate the *annual* license fee to adjust for a partial year of licensing.

General

The failure by a party to exercise or enforce any right hereunder shall not operate as a waiver of such party's right to exercise or enforce such right or any other right in the future.

Initiating a License

To obtain a license for Software Product, fill out the *Ordering and Contact Information* form below and return it with a purchase order or payment.

LockDown Browser Ordering & Contact Information

To obtain a Campus-wide license for LockDown Browser, fill out the following form and return it to Respondus. Please allow 2-3 days for processing.

Institution: Paramount Unified School District **Campus/Branch:** _____

Higher Ed: Provide the student FTE based on IPEDS data: _____

K-12: Provide the number of seats licensed for your LMS: 8698

LMS (select all being used):

- Blackboard Learn 9.1 or higher
- Brightspace 10.x
- Canvas
- Moodle 2.x-3.x
- Sakai 2.7.1+
- Schoology

Login URL: _____
Login URL: _____
Login URL: _____
Login URL: _____
Login URL: _____
Login URL: <https://pusdschools.schoology.com>

Administrator Contact

This is the person who receives all information related to the Respondus software, including product updates, licensing, and billing information.

Name: Arturo Castaneda

Address 15110 S. California Ave.

Position: Director, Technology

City/State/Zip Paramount, CA 90723

Department: Technology

Telephone (562) 602-6012

E-mail ACCastaneda@paramount.k12.ca.us

Authorized Support Persons

These are the two individuals permitted to receive technical support from Respondus.

Name Nancy Rivas

Address 15110 S. California Ave.

Position TOSA

City/State/Zip Paramount, CA 90723

Department Instructional Technology

Telephone (562) 808-2000

E-mail nrivas@paramount.k12.ca.us

Name Arturo Castaneda

Address 15110 S. California Ave.

Position Director, Technology

City/State/Zip Paramount, CA 90723

Department Technology

Telephone (562) 808-2000

E-mail ACCastaneda@paramount.k12.ca.us

Return to: Respondus, Inc.
P.O. Box 3247
8201 164th Ave NE, Suite 200
Redmond, WA 98052 | USA

Fax: 425-881-3329
Email: sales@respondus.com

Margarita Rodriguez, Director Date
Research, Assessment &
Student Information
Paramount Unified School District

Respondus, Inc. Representative

Title Date

Ruben Frutos Date
Assistant Superintendent-
Business Services
Paramount Unified School District



K-12 PRICE QUOTATION

Date: 12/13/2017
Customer: Paramount Unified School District
Respondus Contact: Nick Laboda – nlaboda@respondus.com

LOCKDOWN BROWSER SITE LICENSE

Annual Term: August 1, 2017 – July 31, 2018
LMS Seat License: 8,698
Annual Fee: **\$1,810 (prorated for a start date of March, 2018)**

Details: This fee is for unlimited use of LockDown Browser across the entire district.

A site license of [StudyMate Campus](#) is included at no additional cost.

Total: **\$1,810**

Additional Notes:

- 1) Standard pricing information is published online at: <http://www.respondus.com/pricing>
- 2) Our Federal Tax ID is **91-2050620**.
- 3) This quote is confidential and valid for 60 days.
- 4) Respondus is the sole distributor in North America of Respondus, LockDown Browser, StudyMate Campus, and Respondus Monitor.
- 5) Respondus does not sell tangible personal property or services that are subject to the state and local sales and use taxes, except as may be applicable to residents of Washington state.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: January 8, 2018
SUBJECT: Memorandum of Understanding with Compton College for Administration of Justice 115 course offering

BACKGROUND INFORMATION:

Compton College will offer an additional college course at Paramount High School in Summer, 2018. Marking the third class in a sequence of criminal justice courses, Administration of Justice 115: Community and Human Relations, examines the complex, dynamic relationship between communities and the justice system in addressing crime and conflict with an emphasis on the challenges and prospects of administering justice within a diverse multicultural population. Topics covered include the shared and conflicting values in culture, religion and law.

Students who participate will receive both high school and college credit. Classes are held four times per week after the normal summer school session from June 18, 2018 through July 26, 2018. This course is CSU and UC transferrable and will be offered to students in 11th and 12th grade. With this Memorandum of Understanding, students can earn up to 3 units of college credit before they graduate high school.

Course	School	Projected Enrollment	Grade	Textbook	Year	Publisher
Administration of Justice 115	Paramount High School	25	11-12	Police Community Relations and the Administration of Justice, 9 th Edition	2018	Pearson

POLICY/ISSUE:

Board Policy 3322 - Contracts

FISCAL IMPACT:

\$4,600 from LCAP funds

STAFF RECOMMENDATION:

Approve the Memorandum of Understanding with Compton College to provide instruction for selected students as well as the purchase of Administration of Justice 115 textbooks at Paramount High School for Summer of 2018.

PREPARED BY:

Greg Francois, Director –Secondary Education and Instructional Technology

ACTION ITEM: 3.4-A

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: January 8, 2018
SUBJECT: Memorandum of Understanding with Ambassadors of Compassion

BACKGROUND INFORMATION:

Paramount Unified School District in partnership with Emmanuel Church seeks to enter into an agreement with the Ambassadors of Compassion (AOC) Program. This program revolves around giving high school age youth the opportunity to examine and experience life-ready principles through small group discussions and community based projects. In partnership with civic, business and community volunteers, the AOC program connects students with mentors and equips them with resiliency, hope and personal leadership skills. As part of the program, all students are asked to engage in a group service project and an individual service project. The curriculum is non-faith based and evolves around the principals of L.I.F.E.:

- **L – LABOR** (Understanding the role that labor plays in lives, recognizing the needs of others and the needs within the community, and taking action to help)
- **I – INFLUENCE** (Recognizing that people are influenced both positively and negatively by the culture and those around them)
- **F – FORGIVENESS** (Discovering that forgiveness is a process, and understanding and experiencing the freedom and power that comes from forgiving others)
- **E – EXPERIENCES** (Exploring the importance of building on life experiences and those of others and facing and letting go of negative experiences)

POLICY/ISSUE:

Board Policy 6141.1 – Experimental/Innovative Programs
Board Policy 1210 – Community Relations

FISCAL IMPACT:

None

ACTION ITEM: 3.5-A

STAFF RECOMMENDATION:

Approve the Memorandum of Understanding with Ambassadors of Compassion to provide high school age youth the opportunity to examine and experience life-ready principles through small group discussions and community based projects.

PREPARED BY:

Manuel San Miguel, Director- Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.



School Agreement

For the Ambassadors of Compassion R.I.S.E. and L.I.F.E. Programs

This School Agreement (the "Agreement"), dated _____, 20____, confirms the mutual understanding and agreement by and between Lift Up America ("LUA"), a Texas nonprofit corporation and tax exempt 501(c)(3) education and humanitarian organization with its principal business address at 27525 Puerta Real, Ste. 100-421, Mission Viejo, CA 92691 and _____ (the "District" or "School").

The Ambassadors of Compassion ("AOC") Program is a character development and youth leadership program, produced, published, managed and owned by LUA (hereinafter the "Program") that empowers youth by equipping them to succeed as they take responsibility for their own life and serve the needs of their community. Both the R.I.S.E. and L.I.F.E. Programs consist of a 12-session student journal and take approximately 17 weeks to administer when the students schedule meetings once per week for approximately one hour. This includes a week for each of the following – the 12 journal sessions, the Kickoff Event, pre Resiliency Assessment, post Resiliency Assessment, a wrap-up session to discuss the Calls to Action from Session 12 and an Honor Event for those students who complete the Program. Combining sessions such as scheduling both the Kickoff and pre Resiliency Assessment or the post Resiliency Assessment and the Honor Event or two journal sessions into a single week or any other combination that best fits the needs of the School, can shorten the 17-week period. Either Program can be scheduled to work well in a summer school setting or the length of either Program can be significantly extended and customized to cover the scheduling needs of the group.

**Detailed information concerning the AOC Program materials is available from your AOC Representative and on the Team Coach training site.*

Terms, Conditions and Responsibilities

Lift Up America and the District or School agree to the following:

1. **Term & Termination:**

This Agreement shall begin the day and year first written above and shall terminate on the following date or at the end of the second year: _____, 20 ____.

Please Initial _____

2. **Responsibilities of LUA:**

LUA will provide either the R.I.S.E. or L.I.F.E. Program to the District or School, which includes a personal student journal for each participating student, Kickoff Event video and/or Kickoff Event instructions, instructions for an Honor Event, a pre and post Resiliency Assessment, student videos, online teaching materials for Team Coaches, access to online training videos, student diploma templates and other tools and materials developed by LUA for the Program (collectively referred to as the "Materials").

3. **Responsibilities of the District or School:** During the term of the Agreement, the District or School agrees to the following:

- a. The District or School acknowledges and agrees that the full cost of the AOC Program is \$120.00 per student participant. For any portion of the cost that the District or School is unable to fund, LUA has undertaken to help raise the difference through its own fundraising efforts with donors and businesses who believe in the value and efficacy of the AOC Program training in schools. The District or School recognizes that the total value of the AOC training will be significantly increased by the degree of local community involvement and participation. LUA requests the District or School lending its support and community connections and help provide LUA with access to potential local funding sources wherever possible and appropriate under District or School policy.
- b. The District or School has reviewed the Program and agrees that the Program is appropriate for its students.
- c. Lift Up America will provide the District or School access to a third party developed pre and post Resiliency Assessment. This assessment provides a statistically sound and researched-based approach to help schools understand the strengths that are related to the long-term resiliency of youth. The School principal will have access to the student aggregated data and the ability to create multiple reports. The District or School has the option as to whether or not they choose to administer this assessment. It is the District or the School's sole responsibility to determine the legality of administering this assessment to its students and whether or not parent permission is required as per District or School policy. The District or School's participation in the Resiliency Assessment will not affect the cost of the Program.
- d. The actions and behavior of the Team Coaches, whether they be teachers, coaches, other school staff or volunteers from the community, come under the normal District or School supervision, selection and vetting process and are not the responsibility of LUA. LUA shall not have any responsibility for the actions of any Team Coaches.
- e. Provide signed student permission slips for all off-campus (if any) AOC events. District or School agrees that all AOC functions, including the Kickoff and Honor Events and the group and individual service projects, are all District or School functions. All AOC events and activities fall under District or School liability and shall be covered by the District's or School's insurance.
- f. The School or District shall provide all transportation for the student participants to and from any off-campus AOC events, if any, including any off-campus community service projects.
- g. During the term of this Agreement, the District or School and its employees, teachers, coaches, contractors, representatives, staff and volunteers (the "District/School Representatives") may be in contact with or directly working with proprietary information regarding both LUA and its AOC Program(s) that is important to LUA and its competitive position. All information provided by LUA to the District or School shall at all times remain the property of LUA and any such information

concerning the systems, finances, methods, trade secrets or any other information not generally known to the public by the action or consent of LUA, must and shall be maintained in strict confidence and may not be used at any time or in any manner in any work the undersigned District or School or any District/School Representatives may do or will do in the future with other educational institutions or businesses that provide educational materials for schools or other organizations, except by the express written consent of LUA.

h. Program Feedback. The School principal and teachers will provide feedback and stories of transformation regarding the Program via a short LUA-produced online survey.

4. **Mutual Indemnification and Hold Harmless:** LUA shall indemnify and hold the District or School and the District/School Representatives harmless from and against any and all liabilities, losses, damages, costs and expenses which the District or School and the District/School Representatives may hereafter suffer arising out of or resulting from LUA's gross negligence or willful misconduct. LUA shall not be liable to the extent that liability, loss, damage, cost or expense described in this Section 4 results from an act of negligence or willful misconduct by the District or School or the District/School Representatives. The District or School shall indemnify and hold LUA, its directors, employees, agents and affiliates (collectively, the "LUA Representatives") harmless for any and all liabilities, losses, damages, costs and expenses which the LUA Representatives may suffer arising out of or resulting from, directly or indirectly: 1) actions or inactions of Team Coaches and training personnel approved and selected by the District or School; 2) breach of this Agreement by the District or School or District/School Representatives; 3) the negligence or willful misconduct of the District, School or the District/School Representatives; and/or 4) any liability arising out of the transportation of student participants.

5. **Limits of Use:** The District or School and its respective District/School Representatives agree that all Materials provided to them by LUA are limited to use for only the specific Program and period agreed to at the time of engagement and that the District or School or the District/School Representatives do not acquire any intellectual property rights or license under this Agreement. The District, School or the District/School Representatives shall not use the Materials for any purpose other than those purposes expressly allowed by this Agreement and shall not transfer the Materials to any other person or entity. In no case shall the District, School or the District/School Representatives be allowed to copy or reproduce any AOC student journals or materials for future use without payment and the expressed written permission of Lift Up America.

6. **Other Terms and Conditions:**

- a. The individuals executing this Agreement warrant that they are duly authorized to enter into this Agreement on behalf of their respective organization.
- b. This Agreement will not be legally binding on the parties until executed by them or their authorized representatives and upon approval by the District or School as required by the District's or School's rules and governance policies.
- c. The District and School agree that all materials provided to the District or School by LUA, are limited to use for only the specific Program and period agreed to at the time of payment and for which said payment was made and that the District or School do not acquire any trademark, copyright, patent or other intellectual property rights or licenses to such materials under this Agreement.

- d. The District or School cannot make commitments, decisions and/or promises on behalf of LUA without the express prior written consent of LUA.
 - e. This Agreement is the entire contract between the parties and may not be amended except pursuant to a written amendment executed by both parties.
 - f. This Agreement shall be governed by the laws of the State of Georgia, exclusive of the principals of conflicts of laws.
 - g. The District and School agree that they are fully responsible to make sure all of their respective District/School Representatives of any kind fully adhere to the terms of this Agreement.
7. Required Provisions. Contractual provisions required by School or District, if any, are attached hereto as Exhibit A.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first above written:

Lift Up America:

Name: _____

Signature: _____

Title: _____

Signer's phone: _____

If applicable, name of LUA representative's organization: _____

District or School Representative:

Name: _____

Signature: _____

Title: _____

Signer's phone: _____

District or school address: _____

EXHIBIT A

Required Provisions

REQUIRED INFORMATION PER EACH INDIVIDUAL SCHOOL SITE:

- a. Program to take place at the following school: _____
- b. Select Program (R.I.S.E., L.I.F.E. or both Programs): _____
- c. Start date of initial Program: _____
- d. Name of Principal: _____
- e. Name of contact person: _____
- f. Contact person's phone/email: _____
- g. School to contribute \$ _____ per student or the total sum of \$ _____
- h. Address for shipping student journals and related items: _____

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: January 8, 2018
SUBJECT: Williams Settlement Quarterly Uniform Complaint Summary

BACKGROUND INFORMATION:

Submitted for the Board's information is the required Williams Settlement Quarterly Uniform Complaint Summary for the second quarter October 1 – December 31, 2017.

PREPARED BY:

Manuel San Miguel, Director - Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.



**Los Angeles County
Office of Education**
Serving Students • Supporting Communities
Leading Educators

Williams Lawsuit Settlement Quarterly Report on Uniform Complaints 2017-2018

District Name: _____

Date: _____

Person completing this form: _____

Title: _____

Quarter covered by this report (Check One Below):

- | | | |
|----------------------------------|--------------------------|------------------|
| <input type="checkbox"/> 1st QTR | July 1 to September 30 | Due 20-Oct 2017 |
| <input type="checkbox"/> 2nd QTR | October 1 to December 31 | Due 19- Jan 2018 |
| <input type="checkbox"/> 3rd QTR | January 1 to March 31 | Due 20-Apr 2018 |
| <input type="checkbox"/> 4th QTR | April 1 to June 30 | Due 20-Jul 2018 |

Date for information to be reported publicly at governing board meeting: _____

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials			
Facilities			
Teacher Vacancy and Misassignment			
TOTAL			

Print Name of District Superintendent _____

Signature of District Superintendent _____

Date _____

Return the **Quarterly Summary** to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Kirit Chauhan, Williams Settlement Legislation
9300 Imperial Highway, ASM/Williams ECW 284
Downey, CA 90242

Telephone: (562) 803-8382
FAX: (562) 803-8325
E-Mail: Chauhan_Kirit@lacoed.edu

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent–Business Services
DATE: January 8, 2018
SUBJECT: Average Daily Attendance Summary Report Through
November 3, 2017 and the Third Monthly School Enrollment Report

BACKGROUND INFORMATION:

Average daily attendance summary reports are prepared monthly by the Business Division based on information provided from each school site.

HIGHLIGHTS:

Average Daily Attendance (ADA)

General Education

- Actual TK/K-12 ADA increased 86 (1.38 %) from Projected P-2 ADA for the 3rd Month of 2017-18
 - Grade TK/K increased 31 (6.89 %) from Projected to Actual
 - Grades 1-3 decreased 52 (-3.85 %) from Projected to Actual
 - Grades 4-8 increased 123 (5.17 %) from Projected to Actual
 - Grades 9-12 decreased 16 (-0.78 %) from Projected to Actual
- Actual enrollment as of the 3rd Month decreased 219 from 2016-17 to 2017-18
 - Grade TK/K decreased 63 (-6.39 %) from 2016-17 to 2017-18
 - Grades 1-3 decreased 46 (-1.52 %) from 2016-17 to 2017-18
 - Grades 4-8 decreased 50 (-0.87 %) from 2016-17 to 2017-18
 - Grades 9-12 decreased 60 (-1.27 %) from 2016-17 to 2017-18
- Rate of Attendance for General K-12 at the 3rd Month was 97%, compared to 97% in 2016-17

Special Education

- Actual TK/K-12 ADA increased 46 (20.35 %) from Projected P-2 ADA for the 3rd Month of 2017-18
- Actual enrollment as of the 3rd Month increased 6 from 2016-17 to 2017-18
 - Grades TK/K-8 increased 10 (2.60 %) from 2016-17 to 2017-18
 - Grades 9-12 decreased 4 (-1.50 %) from 2016-17 to 2017-18

PREPARED BY:

Patricia Tu, Director-Fiscal Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

**Paramount Unified School District
2017-2018
Average Daily Attendance Summary**

Program	Grade	P-2	ADA	% of	Actual	% of	Rate of	
School	Type	Projected	Projected	Projected ADA	ADA	Actual ADA	Attendance	
		ADA *	3rd Month	3rd Month	3rd Month	3rd Month	3rd Month	
			11/3/17	11/3/17	11/3/17	11/3/17	11/3/17	
General Ed.		TK - K						
Alondra	K	N/A	N/A	N/A	N/A	N/A	N/A	
Collins	TK/K	86	38	45%	45	53%	95%	
Gaines	TK/K	98	44	45%	55	56%	98%	
Hollydale	TK/K	71	32	45%	46	64%	96%	
Jackson	K	N/A	N/A	N/A	N/A	N/A	N/A	
Jefferson	K	43	19	45%	22	52%	96%	
Keppel	TK/K	89	40	45%	36	40%	95%	
Lincoln	TK/K	86	38	45%	54	63%	97%	
Los Cerritos	TK/K	87	39	45%	42	48%	97%	
Mokler	TK/K	129	58	45%	50	38%	96%	
Paramount Park	K	N/A	N/A	N/A	N/A	N/A	N/A	
Roosevelt	TK/K	102	46	45%	47	46%	95%	
Tanner	TK/K	103	46	45%	42	40%	96%	
Wirtz	TK/K	110	49	45%	44	40%	96%	
Zamboni	K	N/A	N/A	N/A	N/A	N/A	N/A	
Subtotal		1003	450	45%	481	48%	96%	
General Ed.		1-3						
Alondra	1-3	N/A	N/A	N/A	N/A	N/A	N/A	
Collins	1-3	256	115	45%	114	44%	97%	
Gaines	1-3	307	138	45%	133	43%	98%	
Hollydale	1-3	291	130	45%	128	44%	97%	
Jackson	1-3	N/A	N/A	N/A	N/A	N/A	N/A	
Jefferson	1-3	176	79	45%	74	42%	97%	
Keppel	1-3	251	113	45%	112	45%	98%	
Lincoln	1-3	312	140	45%	130	42%	97%	
Los Cerritos	1-3	230	103	45%	108	47%	97%	
Mokler	1-3	315	142	45%	134	42%	97%	
Paramount Park	1-3	N/A	N/A	N/A	N/A	N/A	N/A	
Roosevelt	1-3	291	130	45%	127	44%	97%	
Tanner	1-3	282	127	45%	117	41%	97%	
Wirtz	1-3	297	133	45%	122	41%	97%	
Zamboni	1-3	N/A	N/A	N/A	N/A	N/A	N/A	
Subtotal		3007	1349	45%	1297	43%	97%	
General Ed.		4-8						
Alondra	4-8	851	382	45%	419	49%	98%	
Collins	4-8	139	62	45%	69	50%	97%	
Gaines	4-8	N/A	N/A	N/A	N/A	N/A	N/A	
Hollydale	4-8	574	258	45%	255	45%	98%	
Jackson	4-8	765	343	45%	360	47%	98%	
Jefferson	4-8	143	64	45%	59	41%	98%	
Keppel	4-8	160	72	45%	72	45%	97%	
Lincoln	4-8	185	83	45%	90	49%	98%	
Los Cerritos	4-8	178	80	45%	83	47%	97%	
Mokler	4-8	206	93	45%	100	49%	97%	
Paramount Park	4-8	710	319	45%	336	47%	97%	
Roosevelt	4-8	211	95	45%	91	43%	98%	
Tanner	4-8	160	72	45%	77	49%	98%	
Wirtz	4-8	191	86	45%	88	46%	97%	
Zamboni	4-8	828	372	45%	398	48%	98%	
Community Day	4-8	2	1	45%	1	N/A	N/A	
Home/Hospital	K-8	N/A	N/A	N/A	3	N/A	N/A	
Subtotal		5,301	2379	45%	2502	47%	97%	
General Ed.	K-8	9,311	4179	45%	4280	46%	97%	

Note: ADA is projected at 95% of projected enrollment except for:
Independent Study, County Special Ed and Adult Ed which are based on 2015-16 P-2 ADA

**Paramount Unified School District
2017-2018
Average Daily Attendance Summary**

Program	Grade	P-2	ADA	% of	Actual	% of	Rate of	
School	Type	Projected	Projected	Projected ADA	ADA	Actual ADA	Attendance	
		ADA *	3rd Month	3rd Month	3rd Month	3rd Month	3rd Month	
			11/3/17	11/3/17	11/3/17	11/3/17	11/3/17	
General Ed			9-12					
Community Day	9-12	20	9	45%	8	N/A	N/A	
Buena Vista Continuation	9-12	230	103	45%	59	26%	N/A	
Paramount High	9-12	3351	1504	45%	1,453	43%	98%	
Paramount High-West	9-12	965	433	45%	511	53%	97%	
Home/Hospital	9-12	N/A	N/A	N/A	2	N/A	N/A	
Cal-SAFE	9-12	N/A	N/A	N/A	N/A	N/A	N/A	
Subtotal	9-12	4,566	2,049	45%	2,033	45%	98%	
Total General K-12		13,877	6,228	45%	6,312	45%	97%	
Special Ed			K-8					
Alondra	K-8	53	24	45%	25	47%	98%	
Collins	K-8	31	14	45%	14	45%	95%	
Gaines	K-8	N/A	N/A	N/A	N/A	N/A	N/A	
Hollydale	K-8	45	20	45%	21	48%	97%	
Jackson	K-8	23	10	45%	10	46%	98%	
Jefferson	K-8	35	16	45%	16	45%	96%	
Keppel	K-8	N/A	N/A	N/A	N/A	N/A	N/A	
Lincoln	K-8	19	9	45%	8	42%	93%	
Los Cerritos	K-8	59	26	45%	26	45%	94%	
Mokler	K-8	N/A	N/A	N/A	N/A	N/A	N/A	
Paramount Park	K-8	26	12	45%	12	45%	95%	
Roosevelt	K-8	39	17	45%	17	43%	95%	
Tanner	K-8	N/A	N/A	N/A	N/A	N/A	N/A	
Wirtz	TK/K-8	N/A	N/A	N/A	3	N/A	94%	
Zamboni	K-8	27	12	45%	12	45%	96%	
Home/Hospital	K-8	N/A	N/A	N/A	0	N/A	N/A	
Extended Year	K-8	N/A	N/A	N/A	N/A	N/A	N/A	
NonPublic School	K-8	N/A	N/A	N/A	N/A	N/A	N/A	
Subtotal	K-8	356	160	45%	164	46%	96%	
Special Ed			9-12					
Paramount High School	9-12	140	63	45%	104	74%	95%	
Buena Vista Continuation	9-12	7	3	45%	4	N/A	N/A	
Home/Hospital	9-12	N/A	N/A	N/A	0	N/A	N/A	
NonPublic School	9-12	N/A	N/A	N/A	N/A	N/A	N/A	
Extended Year	9-12	N/A	N/A	N/A	N/A	N/A	N/A	
Subtotal		146	66	45%	108	74%	95%	
Total Special Ed	K-12	502	226	45%	272	54%	96%	
Independent Study	K-12	34	15	45%	11	N/A	N/A	
Total Independent Study	K-12	34	15	45%	11	N/A	N/A	
County Students - SpEd	K-12	N/A	N/A	N/A	N/A	N/A	N/A	
Total County Students	K-12	N/A	N/A	N/A	N/A	N/A	N/A	
ALL PROGRAMS EXCEPT FOR ADULT ED								
General Ed		13,877	6,228	45%	6,312	45%	97%	
Special Ed		502	226	45%	272	54%	96%	
Independent Study		34	15	45%	11	N/A	N/A	
County Students		N/A	N/A	N/A	N/A	N/A	N/A	
Grand Total Except for Adult Ed		14,413	6,469	45%	6,595	46%	97%	
Adult Ed		472	212	45%	N/A	N/A	N/A	

Note: ADA is projected at 95% of projected enrollment except for:
Independent Study, County Special Ed and Adult Ed which are based on 2015-16 P-2 ADA

**Paramount Unified School District
2017-2018
Rate of Attendance Comparison**

School	Grade	1st Mo.	2nd Mo.	3rd Mo.	4th Mo.	5th Mo.	6th Mo.	7th Mo.	8th Mo.	9th Mo.	10th Mo.
General Ed.		K									
Alondra	TK/ K	N/A	N/A	N/A							
Collins	TK/ K	97%	96%	95%							
Gaines	TK/ K	98%	98%	98%							
Hollydale	TK/ K	96%	96%	96%							
Jackson	TK/ K	N/A	N/A	N/A							
Jefferson	TK/ K	95%	96%	96%							
Keppel	TK/ K	96%	96%	95%							
Lincoln	TK/ K	98%	98%	97%							
Los Cerritos	TK/ K	98%	97%	97%							
Mokler	TK/ K	96%	96%	96%							
Paramount Park	TK/ K	N/A	N/A	N/A							
Roosevelt	TK/ K	96%	96%	95%							
Tanner	TK/ K	97%	96%	96%							
Wirtz	TK/ K	95%	95%	96%							
Zamboni	TK/ K	N/A	N/A	N/A							
Subtotal		97%	96%	96%							
General Ed.		1-3									
Alondra	1-3	N/A	N/A	N/A							
Collins	1-3	98%	97%	97%							
Gaines	1-3	98%	98%	98%							
Hollydale	1-3	98%	97%	97%							
Jackson	1-3	N/A	N/A	N/A							
Jefferson	1-3	98%	98%	97%							
Keppel	1-3	98%	98%	98%							
Lincoln	1-3	97%	97%	97%							
Los Cerritos	1-3	98%	97%	97%							
Mokler	1-3	98%	98%	97%							
Paramount Park	1-3	N/A	N/A	N/A							
Roosevelt	1-3	97%	97%	97%							
Tanner	1-3	98%	97%	97%							
Wirtz	1-3	98%	97%	97%							
Zamboni	1-3	N/A	N/A	N/A							
Subtotal		98%	98%	97%							
General Ed		4-8									
Alondra	4-8	99%	98%	98%							
Collins	4-8	98%	98%	97%							
Gaines	4-8	N/A	N/A	N/A							
Hollydale	4-8	98%	98%	98%							
Jackson	4-8	98%	98%	98%							
Jefferson	4-8	99%	98%	98%							
Keppel	4-8	97%	97%	97%							
Lincoln	4-8	98%	98%	98%							
Los Cerritos	4-8	98%	97%	97%							
Mokler	4-8	98%	97%	97%							
Paramount Park	4-8	98%	97%	97%							
Roosevelt	4-8	98%	98%	98%							
Tanner	4-8	98%	98%	98%							
Wirtz	4-8	97%	97%	97%							
Zamboni	4-8	99%	98%	98%							
Community Day	4-8	N/A	N/A	N/A							
Subtotal		N/A	N/A	N/A							
General Ed.	K-8	98%	98%	97%							

*Note: ADA is projected at 95% of projected enrollment except for:
Independent Study, County Special Ed and Adult Ed which are based on 2015-16 P-2 ADA.

**Paramount Unified School District
2017-2018**

Rate of Attendance Comparison

School	Grade	1st Mo.	2nd Mo.	3rd Mo.	4th Mo.	5th Mo.	6th Mo.	7th Mo.	8th Mo.	9th Mo.	10th Mo.
General Ed		9-12									
Community Day	9-12	N/A	N/A	N/A							
Buena Vista High School	9-12	N/A	N/A	N/A							
Paramount High	9-12	98%	97%	98%							
Paramount High-West	9-12	99%	98%	97%							
Home to Hospital	9-12	N/A	N/A	N/A							
Cal-SAFE	9-12	N/A	N/A	N/A							
Subtotal		98%	98%	97%							
Total General K-12		98%	98%	97%							
Special Ed		K-8									
Alondra	K-8	99%	99%	98%							
Collins	K-8	96%	95%	95%							
Gaines	K-8	N/A	N/A	N/A							
Hollydale	K-8	99%	98%	97%							
Jackson	K-8	99%	98%	98%							
Jefferson	K-8	97%	97%	96%							
Keppel	K-8	N/A	N/A	N/A							
Lincoln	K-8	93%	94%	93%							
Los Cerritos	K-8	93%	94%	94%							
Mokler	K-8	N/A	N/A	N/A							
Paramount Park	K-8	97%	94%	95%							
Roosevelt	K-8	97%	95%	95%							
Tanner	K-8	N/A	N/A	N/A							
Wirtz	K-8	94%	95%	94%							
Zamboni	K-8	98%	97%	96%							
Home to Hospital	K-8	N/A	N/A	N/A							
Extended Year	K-8	N/A	N/A	N/A							
NonPublic School	K-8	N/A	N/A	N/A							
Subtotal		97%	96%	96%							
Special Ed		9-12									
Paramount High School	9-12	94%	95%	95%							
Home to Hospital	9-12	N/A	N/A	N/A							
NonPublic School	9-12	N/A	N/A	N/A							
Extended Year	9-12	N/A	N/A	N/A							
Subtotal		94%	95%	95%							
Total Special Ed	K-12	96%	96%	96%							
Independent Study	K-12	N/A	N/A	N/A							
Total Independent Study	K-12	N/A	N/A	N/A							
County Students - SpEd	K-12	N/A	N/A	N/A							
Total County Students	K-12	N/A	N/A	N/A							
ALL PROGRAMS EXCEPT FOR ADULT ED											
General	K-12	98%	98%	97%							
Special Ed	K-12	96%	96%	96%							
Independent Study	K-12	N/A	N/A	N/A							
County Students	K-12	N/A	N/A	N/A							
Grand Total Except for Adult Ed		98%	98%	97%							
Adult Ed		N/A	N/A	N/A							

*Note: ADA is projected at 95% of projected enrollment except for:
Independent Study, County Special Ed and Adult Ed which are based on 2015-16 P-2 ADA.



District Schools Monthly School Enrollment Report

Year: 2017-2018

Report: ATD606

Through end of Report Period: 3 (11/03/2017)

School	Type	1st 09/08	2nd 10/06	3rd 11/03	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th
Regular Education		K												
Collins School		78	89	89										
Gaines School		110	110	111										
Hollydale School		83	85	85										
Jefferson School		51	51	52										
Keppel School		61	71	71										
Lincoln School		99	102	100										
Los Cerritos School		79	79	78										
Mokler School		96	100	98										
Roosevelt School		82	83	82										
Tanner School		75	78	75										
Wirtz School		75	79	82										
Subtotal		889	927	923										

Regular Education		1-3												
Collins School		255	262	265										
Gaines School		301	305	306										
Hollydale School		296	293	293										
Jefferson School		166	169	172										
Keppel School		259	263	258										
Lincoln School		298	298	298										
Los Cerritos School		244	247	248										
Mokler School		303	308	306										
Roosevelt School		286	292	291										
Tanner School		266	267	268										
Wirtz School		278	282	280										
Subtotal		2,952	2,986	2,985										

Regular Education		4-8												
Alondra School		943	953	954										
Collins School		154	157	159										
Community Day School		3	3	3										
Hollydale School		580	583	581										
Jackson School		811	828	827										
Jefferson School		132	134	135										
Keppel School		166	171	168										
Lincoln School		206	206	204										
Los Cerritos School		188	191	192										
Mokler School		228	233	231										
Paramount Park School		762	774	771										
Roosevelt School		204	209	210										
Tanner School		173	177	179										
Wirtz School		202	203	201										



District Schools Monthly School Enrollment Report

Year: 2017-2018

Report: ATD606

Through end of Report Period: 3 (11/03/2017)

School	Type	1st 09/08	2nd 10/06	3rd 11/03	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th
Zamboni School		893	910	904										
Subtotal		5,645	5,732	5,719										

Regular Education 9-12

Buena Vista High School	11	29	31	29										
	12	105	107	104										
Subtotal		134	138	133										
Community Day School	9	2	2	4										
	10	4	5	8										
	11	4	5	4										
	12	3	2	3										
Subtotal		13	14	19										
Paramount High School	9	1,165	1,179	1,176										
	10	1,171	1,183	1,178										
	11	1,094	1,098	1,094										
	12	1,058	1,064	1,062										
Subtotal		4,488	4,524	4,510										
(9-12) Subtotal		4,635	4,676	4,662										
Total K-12	Reg.	14,121	14,321	14,289										

Regular K-8 Totals

Alondra School	943	953	954											
Collins School	487	508	513											
Community Day School	3	3	3											
Gaines School	411	415	417											
Hollydale School	959	961	959											
Jackson School	811	828	827											
Jefferson School	349	354	359											
Keppel School	486	505	497											
Lincoln School	603	606	602											
Los Cerritos School	511	517	518											
Mokler School	627	641	635											
Paramount Park School	762	774	771											
Roosevelt School	572	584	583											
Tanner School	514	522	522											
Wirtz School	555	564	563											
Zamboni School	893	910	904											
Subtotal		9,486	9,645	9,627										

Regular 9-12 Totals

Buena Vista High School	134	138	133											
Community Day School	13	14	19											
Paramount High School	4,488	4,524	4,510											
Subtotal		4,635	4,676	4,662										



**District Schools
Monthly School Enrollment Report**
Through end of Report Period: 3 (11/03/2017)

Year: 2017-2018
Report: ATD606

		1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th
School	Type	09/08	10/06	11/03										

Total Regular Education	K-12	14,121	14,321	14,289										
--------------------------------	-------------	---------------	---------------	---------------	--	--	--	--	--	--	--	--	--	--

Home Hospital K-8

Collins School		2	2	1										
Jackson School		1	1	1										
Lincoln School		0	0	1										
Paramount Park School		1	1	1										
Zamboni School		1	1	2										
Subtotal		5	5	6										

Home Hospital 9-12

Community Day School		1	1	1										
Paramount High School		2	3	4										
Subtotal		3	4	5										
Total Home Hospital		8	9	11										

Independent Study K-8

Keppel School		0	0	1										
Subtotal		0	0	1										

Independent Study 9-12

Paramount High School		0	0	1										
Subtotal		0	0	1										
Total Independent Study		0	0	2										

Special Day Class K-8

Alondra School		57	56	57										
Collins School		32	33	35										
Hollydale School		49	50	51										
Jackson School		24	24	24										
Jefferson School		35	37	38										
Lincoln School		19	19	20										
Los Cerritos School		62	62	65										
Paramount Park School		28	27	27										
Roosevelt School		39	41	40										
Zamboni School		28	28	27										
Subtotal		373	377	384										

Special Day Class 9-12

Buena Vista High School		9	10	11										
Paramount High School		192	196	196										
Subtotal		201	206	207										
Total Special Day Class		574	583	591										

Home Hospital Special Ed K-8

Alondra School		0	1	0										
----------------	--	---	---	---	--	--	--	--	--	--	--	--	--	--



District Schools Monthly School Enrollment Report

Year: 2017-2018

Report: ATD606

Through end of Report Period: 3 (11/03/2017)

School	Type	1st 09/08	2nd 10/06	3rd 11/03	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th
Jefferson School		1	1	1										
Keppel School		1	1	1										
Mokler School		2	2	2										
Subtotal		4	5	4										

Home Hospital Special Ed 9-12

Paramount High School	2	3	3											
Subtotal	2	3	3											
Total Home Hospital Special Ed	6	8	7											

Adult Transition 9-12

Paramount High School	48	48	48											
Subtotal	48	48	48											
Total Adult Transition	48	48	48											

ALL PROGRAMS

Regular Education	14,121	14,321	14,289											
Home Hospital	8	9	11											
Independent Study	0	0	2											
Special Day Class	574	583	591											
Home Hospital Special Ed	6	8	7											
Adult Transition	48	48	48											
Grand Total	14,757	14,969	14,948											

Instructional Days

Alondra School	17	20	20											
Buena Vista High School	17	20	20											
Collins School	17	20	20											
Community Day School	17	20	20											
Gaines School	17	20	20											
Hollydale School	17	20	20											
Jackson School	17	20	20											
Jefferson School	17	20	20											
Keppel School	17	20	20											
Lincoln School	17	20	20											
Los Cerritos School	17	20	20											
Mokler School	17	20	20											
Paramount High School	17	20	20											
Paramount Park School	17	20	20											
Roosevelt School	17	20	20											
Tanner School	17	20	20											
Wirtz School	17	20	20											
Zamboni School	17	20	20											